

**TORRANCE WOMAN'S CLUB**  
**EXECUTIVE BOARD MEETING MINUTES**

**February 25, 2015**

**President Fran Day** called the February Executive Board Meeting to order at 10:00 a.m. on Wednesday, February 25, 2015.

**Recording Secretary, Deanna Hanson** read the recommendations made at the January 28, 2015 Board meeting which were all passed by the membership at the February general meeting. There were no corrections to the Board Meeting Minutes which will stand as posted.

**The recommendations made at this meeting of February 25, 2015 are:**

**Barbara Freeman** recommended that we present a "birthday" check of \$59 to Marina District.

**Bette Herbst** recommended that we donate \$1404 (proceeds from the October Gala) to St. Annes of Los Angeles which provides care for unwed mothers.

**Fran Glauber** recommended that TWC sponsor theater trips on May 23<sup>rd</sup>; July 18<sup>th</sup>; October 3<sup>rd</sup> and November 14<sup>th</sup>

**Fran Glauber** recommended that TWC sponsor a day trip to The Lavender Festival on June 22<sup>nd</sup>.

**Mary Linn Coleman** recommended that TWC donate \$250 to the Torrance Armed Forces Day events.

**Barbara Freeman** recommended that **Deanna Hanson** be nominated as our candidate for Volunteer of the Year Award which is given out at the Marina District Convention.

**Mary Linn Coleman** moved that we pay our bills in the amount of \$197.17.

**Treasurer, Beth O'Gorman** presented the report for December, 2014. The balance in the Club Account as of January 31, 2015 is \$7,455.68 and the balance in the Clubhouse Account for the same time period is \$15,184.53. Copies of the financial statements are attached.

<sup>1st</sup> **Vice President Bette Herbst** reported on the recent Craft Contest at the February District Council Meeting. There were 20 entries with 7 from TWC – 2 first place winners; 1 second place; 2 third place and 2 receiving honorable mention. The District Council meeting for March will be the Art and Photography Contest and also the 59<sup>th</sup> birthday of the Marina District held at Santa Monica Bay Woman's Club on March 20, 2015. **Bette** reminded everyone to mark calendars for the Marina District Convention on April 18, 2015 at the Doubletree Hotel in Torrance and that the May District Council Meeting will be held at our club on May 15, 2015.

<sup>2nd</sup> **Vice President, Membership, Beverly Greeno** thanked everyone for their help in promoting membership which has resulted in 17 new members for this year with others planning to sign up in March. **Beverly** reminded everyone that membership dues are due before March 30<sup>th</sup>.

**3<sup>rd</sup> Vice President, House Chairman, Roberta Smith** – no report.

**Corresponding Secretary, Fran Glauber** - no report.

**Parliamentarian, Barbara Freeman** announced the slate for new officers which may change at the March meeting when nominations will be taken from the floor.

**Barbara** requested to emphasize in the minutes that it is not necessary to vote on participation in the 5/10K events as we voted some time ago to participate and at no cost to the Club.

**Ways & Means Chairman, Susan Warner** announced that we made \$300 at the Paper Bag Auction. The Fashion Show is scheduled for March 21, 2015 with 3 seats remaining. They are looking for \$5 and \$10 gift cards for raffle prizes. Opportunity Drawings will resume in March.

**Donna Webb** will be chairing the April 1<sup>st</sup> bake sale.

**Lois Jones** announced that we will have Bingo in April on Game Day. We are soliciting about 25 prizes for this event. **Lois** has also had inquiries about again playing Bunco.

**Judy Burrow** announced that there are enough people for the Laughlin trip although she would welcome more to sign up. She announced that the March meeting will feature “Getting to Know You” for the Past Presidents. **Judy** shared the idea of taking your car keys to bed to deter potential thieves by pressing the panic button if you are concerned that someone is stealing your car or parts.

**Bette Herbst** reminded Chairmen to keep track of attendance and participation in all the fundraisers which will simplify report writing next year.

**Fran Glauber** recommended that TWC sponsor the following theater trips: May 23<sup>rd</sup> for The King & I; Guys & Dolls on October 3<sup>rd</sup> and Arsenic & Old Lace on November 14 all at the Glendale Theater at a cost of \$28 per ticket and also The Music Man at the Armstrong Theater on July 18<sup>th</sup>.

**Fran Glauber** recommended that TWC sponsor a day trip to the Lavender Festival on June 22<sup>nd</sup> in Cherry Valley at a cost of \$7.00.

**Reports: DCFS - - Marilyn Keller** announced that DCFS continues to solicit donations of clothing, i.e., pajamas and tops for children ages 2 to 10 years old who may have to leave their homes at any time including the middle of the night. Books and toys are also needed but no more suitcases as there is currently an abundance of them.

**Helping Hands:** There were 17 attendees at the February meeting including several new members. The next project is cards for the Veterans Hospitals and **Joan Earhart** is collecting all kinds: Christmas, patriotic, etc.

The meeting was adjourned at 11:15 to Wednesday, March 25, 2015 at 10:00 a.m.

Deanna Hanson, Recording Secretary

## TWC HOUSE Financial Statement as of January 31, 2015

Cash on Hand- December 31, 2014	\$16,311.63
Total Receipts- January 2015	\$4,225.00
Total Cash Disbursement January 2015	(\$5,352.10)
Cash on Hand <del>December 31, 2014</del>	\$15,184.53

*January 31, 2015*

Description	Income	Expenses	YTD	YTD	YTD
Income	January	January	Income	Expenses	Net
Hall Rentals	\$4,225.00		\$19,465.00	\$0.00	\$19,465.00
Security Guards	\$0.00	(\$216.00)	\$1,350.00	(\$972.00)	\$378.00
Damage Deposit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Chairman Allowance		\$0.00	\$0.00	(\$350.00)	(\$350.00)
Utilities		(\$452.38)	\$0.00	(\$2,789.13)	(\$2,789.13)
Maintenance		(\$804.52)	\$0.00	(\$10,107.66)	(\$10,107.66)
Kitchen Supplies		\$0.00	\$0.00	(\$27.56)	(\$27.56)
Employment Taxes		\$0.00	\$0.00	(\$35.10)	(\$35.10)
Manager Expense		(\$1,007.90)	\$0.00	(\$1,007.90)	(\$1,007.90)
CPA Fees		(\$1,600.00)	\$0.00	(\$1,600.00)	(\$1,600.00)
Insurance		(\$379.90)	\$0.00	(\$3,004.00)	(\$3,004.00)
Preserve Historical Site		\$0.00	\$0.00	\$0.00	\$0.00
Filing Fees		\$0.00	\$0.00	(\$35.00)	(\$35.00)
Property Tax		(\$891.40)	\$0.00	(\$1,782.80)	(\$1,782.80)
Postage		\$0.00	\$0.00	(\$14.31)	(\$14.31)
<b>Total</b>	<b>\$4,225.00</b>	<b>(\$5,352.10)</b>	<b>\$20,815.00</b>	<b>(\$21,725.46)</b>	<b>(\$910.46)</b>

## TWC Financial Statement as of January 31, 2015

Cash on Hand -December 31, 2014	\$4,234.82
Total Receipts -January 31, 2015	\$6,560.99
Total Disbursements - January 31, 2015	(\$3,340.13)
Cash on Hand - January 31, 2015	\$7,455.68

### Less Reserves for

Penny Pines	(\$310.23)
Raffles/Scholarships	\$653.00
Working Balance on Hand - 12/31/14	\$7,798.45

January 2015 CLUB FinancialInfo.			
Income / Expenses	Income	Expenses	Net
Membership Dues	\$40.50		\$40.50
Luncheon Meetings	\$839.00	(\$548.13)	\$290.87
TWC Badges/Pins/Ribbons	\$0.00	\$0.00	\$0.00
Donations	\$0.00	(\$1,080.00)	(\$1,080.00)
Penny Pines	\$134.87	\$0.00	\$134.87
Raffles/Scholarships	\$91.00	\$0.00	\$91.00
Postage	\$0.00	(\$9.80)	(\$9.80)
Marina District Beach Party	\$245.00	(\$340.00)	(\$95.00)
Manager's Bonus Error	\$1,007.90		\$1,007.90
W&M Game Day	\$53.00		\$53.00
W&M Book Sales	\$13.60		\$13.60
W&M Ralph's	\$70.20		\$70.20
W \$ M Printing Museum	\$220.00		\$220.00
W \$ M Barnes & Noble	\$1,335.92		\$1,335.92
W & M Fashion Show	\$2,510.00	\$0.00	\$2,510.00
President Allowance		\$0.00	\$0.00
Newsletter		(\$220.35)	(\$220.35)
Programs		(\$225.00)	(\$225.00)
Laughlin trip		(\$300.00)	(\$300.00)
Rummage Sale		(\$295.85)	(\$295.85)
Board of Equalization		(\$321.00)	(\$321.00)
	<b>\$6,560.99</b>	<b>(\$3,340.13)</b>	<b>\$3,220.86</b>