

TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES

March 30, 2016

President Fran Day called the March Executive Board Meeting to order at 10:00 a.m. on Wednesday, March 30, 2016.

Recording Secretary, Deanna Hanson reported there were no motions made at the March 2, 2016 General Business Meeting. The recommendations/motions made at this meeting of March 30, 2016 are:

Lynn Robinson recommended that TWC donate \$200 (a portion of funds received) to Friends of the Torrance Theater Company in memory of Fran Glauber.

Mary Linn Coleman recommended that TWC allow Gina Radicchio (incoming Marina District 18 President) the use of the Clubhouse at no charge for their In & Out Board Meeting on June 17th.

Deanna Hanson recommended that we conduct a Food For Kids (on behalf of The Volunteer Center) drive at our May 4th meeting. (NOTE: A list of preferred items will be available at the April meeting. Be sure you check the dates and dispose of expired items rather than having us do so. Jeaninne Glomboske has volunteered to keep track of the numbers of items brought in for our reports.)

Jeaninne Glomboske recommended that we pay our bills in the total amount of \$29.00 be paid.

Treasurer Mary Linn Coleman presented the Treasurer's Report for February, 2016. The balance in the Club account as of February 29, 2016 less reserves is \$9,910.83 and the balance in the Clubhouse account for the same time period is \$22,352.59. Donations thus far show \$6,831.22. Copies of the financial statements are attached to and made a part of these minutes.

1st Vice President, Bette Herbst requested information on the attendees and hours for several past events supported by TWC, i.e., attendance at the recent TFD spaghetti dinner; the water station #2 on Super Bowl Sunday; the restaurant fundraiser in March at BJ's; Bingo on Game Day and counting at the Daily Breeze. This information is necessary for the report writing which will be done at the end of the year. April 16th is the date for the April District Meeting at the DoubleTree Hotel in Torrance. She encouraged attendance at this event which is not only the Annual Meeting but also where awards are given to the clubs for all their projects during the past year. In May the State Convention will be held at the Marriott Hotel in Irvine.

Bette reminded everyone that the April program will feature the Bake Sale chaired by **Bette and Barbara Jarvis**. Please bring items for sale on Tuesday, April 5th if possible.

2nd Vice President, Membership – Beverly Greeno encouraged payment of dues as quickly as possible, in April if you can do it but certainly by May 1st in order for us to get credit for new members for the year. We have only ten new members so far this year.

3rd Vice President, House Chairman, Roberta Smith announced that an exterminator had been hired for termite issue which, fortunately, appears to have been confined to one place.

Corresponding Secretary, Pam Sheerin, read thank you notes from **Barbara Bounds** for the Past Presidents lunch and from The Attic for our donation of \$300. We've also received a membership renewal form from the Torrance Historical Society along with a calendar of upcoming events.

Parliamentarian, Judy Burrow announced ballots will be handed to each member from the Reservations Desk rather than placed on tables. **Bette Herbst** has withdrawn and **June Baker** has agreed to take the Chairman of Ways & Means position. The ballots will be counted and the results announced by the end of the meeting.

Reports: Ways & Means– Marilyn Keller announced the April restaurant fundraiser will be at Hof's Hut on April 21st (6 a.m. to 10 p.m.) and a flyer has been sent out. April is the Bake Sale; May will feature the Accessory Sale so she is soliciting all sorts of accessories–purses, scarves, hats, jewelry, etc.

Helping Hands put together 50 Easter Bags which were given to Rainbow Services along with bears. The group continues to work on items such as bears, cards and quilts. **Mae O'Reilly** will be available to help anyone with crochet difficulties. Chemo hats will also be made.

Kathleen Davis announced that **Beverly Greeno** will be honored by the City of Torrance with an Older American Award as will **Lynn Robinson** on May 17th at the City Council meeting at 7 p.m. If you can be there in support of these two members, remember we sit in front on the left hand side.

As recorded in the March General Meeting Minutes, we received monies given in memory of **Fran Glauber**. **Lynn Robinson** recommended that TWC donate \$200 (a portion of funds received) to Friends of the Torrance Theater Company in her memory.

Mary Linn Coleman recommended that TWC allow **Gina Radicchio**, the incoming Marina District 18 President the use of the Clubhouse at no charge for their In & Out Board Meeting on June 17th.

Deanna Hanson recommended that we conduct a Food For Kids (for the Volunteer Center) drive at our May 4th meeting. A list of preferred items will be available at the April meeting. Be sure you check the dates and dispose of expired items rather than having us do so. **Jeanine Glomboske** has volunteered to keep track of the numbers of items brought in for our reports.

Auditor Jeanine Glomboske recommended that our bills in the amount of \$29.00 be paid.

We will need a Chairman and committee to take charge of breakfast and lunch for the May 27th District Council Meeting which will be their new officer installation and always hosted by TWC.

Remember the Fashion Show on April 9th and the Aging Expo at the Marriott on May 7th from 9 a.m. to 2 p.m.

The meeting was adjourned at 11:10 a.m. to April 27, 2016 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club
Clubhouse Financial Statement
For the Month of February 2016

| | |
|-----------------------------------------|------------|
| Cash on Hand – January 31, 2016 | 21,727.71 |
| Total Receipts – February 29, 2016 | 2,990.00 |
| Total Disbursements – February 29, 2016 | (2,365.12) |
| Cash on Hand – February 29, 2016 | 22,352.59 |

| | Income 2/29/16 | Income YTD |
|-------------|---------------------------|-----------------------|
| Hall Rental | 2,990.00 | 22,990.00 |
| EDD Refund | 0.00 | 11.70 |
| | <u>2,990.00</u> | <u>23,001.70</u> |

| | Expenses 2/29/16 | Expenses YTD |
|--------------------|-----------------------------|-------------------------|
| Chairman Allowance | (50.00) | (450.00) |
| Utilities | (422.62) | (4,353.73) |
| Maintenance | (572.44) | (4,460.86) |
| Insurance | (421.40) | (3,626.60) |
| Employment Tax | 0.00 | (33.75) |
| Fees | 0.00 | (42.90) |
| Office Supplies | 0.00 | (48.00) |
| Property Tax | (898.66) | (1,797.34) |
| Manager Expense | 0.00 | (1,200.00) |
| | <u>(2,365.12)</u> | <u>(16,013.18)</u> |