

**TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES**

May 25, 2016

President Fran Day called the May Executive Board Meeting to order at 10:00 a.m. on Wednesday, May 25, 2016.

Recording Secretary, Deanna Hanson reported the three recommendations made at the meeting of May 4, 2016 were all passed by the membership. The recommendations made at this meeting of May 25, 2016 are:

Judy Burrow recommended the Torrance Woman's Club sponsor a trip to Las Vegas (staying at the Four Queens Hotel) on October 11 - 13, 2016.

Judy Burrow recommended the Torrance Woman's Club give Ron Spears a bonus in the amount of \$1200.

Jeaninne Glomboske recommended that we pay our bills in the total amount of \$909.15.

Treasurer Mary Linn Coleman presented the Treasurer's Report for April, 2016. The balance in the Club account as of April 30, 2016 less reserves is \$18,948.08. The balance in the Clubhouse account for the same time period is \$23,518.68. Donations so far are \$8,245.22. Mary Linn reported that earmarking \$10,000 for scholarships will still leave approximately \$12,000 to allocate among our other charities shown in the budget. Copies of the financial statements are attached to and made a part of these minutes.

1st Vice President, Bette Herbst reported on her attendance at the State Convention held at the Irvine Marriott (May 18 - 21, 2016.) The District Council Meeting for May will be held at our Clubhouse on Friday, May 27, 2016 which will include installation of officers for the 2016/2018 term. Torrance Woman's Club will provide both breakfast and lunch for this meeting at a cost of \$15.00 per person.

President Fran announced several of our members attended the Torrance City Council meeting on May 17th where **Beverly Greeno and Lynn Robinson** both received the Older Americans awards for volunteerism.

2nd Vice President, Membership - Beverly Greeno spoke about the honor bestowed upon her and brought her plaque from the City Council of Torrance to share. **Beverly** announced this is her last Executive Board Meeting and congratulated **Sharon Saffer** who has been elected to the position along with **Claudeene Lyon** as her co-chair. **Beverly** reported on our current membership. We began this reporting year with 139 members; 10 new members were added; there were 2 deaths and 13 who

have chosen not to renew for various reasons. **Beverly** thanked everyone for their support of her efforts over the last 10 years,

3rd Vice President, House Chairman, Roberta Smith had nothing to report – until next year.

Corresponding Secretary, Pam Sheerin, thanked the Board members for their patience when she took over this position following the demise of **Fran Glauber**. **Pam** congratulated **Susan Warner** who will assume this role after installation next week.

Parliamentarian Judy Burrow also expressed her thanks to the Executive Board and encouraged their support of **Madonna Davenport**. **Judy** recommended that the Torrance Woman's Club sponsor a trip to Las Vegas (October 11 – 13, 2016) staying at the Four Queens at a cost of \$160 for a single and \$200 for a double.

Reports: Ways & Means/Helping Hands. In the absence of **Marilyn Keller, Hildegard Graeber** reported that this group will be on hiatus in June, July and August – starting up again in September. **Hildegard** reported **Marilyn and Walt Keller** made a recent delivery to the Painted Turtle Camp office in Santa Monica of 52 blankets and 50 turtle pillows donated by the **Helping Hands** group.

Newsletter Editor, Barbara Freeman announced that the most recent newsletter (her last one) was inadvertently listed as the May newsletter and should have been June. She also commented on suggestions that were made at the recent State Convention regarding fundraising and how we might go about making certain fundraisers more successful.

Yearbook Editor Joan Earhart announced there is still time to correct your own information before the next yearbook is ready for publication. Let her know of any changes but please do it soon.

Mary Linn Coleman will prepare a final philanthropy report before the next meeting.

Auditor Jeaninne Glomboske recommended that we pay bills presented in the total amount of \$907.15

The meeting was adjourned at 10:50 a.m. followed by the potluck luncheon for the members of the incoming and outgoing boards. The next meeting of the Executive Board will be held on June 29, 2016 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Penny Pines	521.41	0.00	521.41
Raffle	2,353.00	0.00	2,353.00
District Convention	520.00	(840.00)	(320.00)
W&M Book Sales	66.35	0.00	66.35
W&M Guys & Dolls	924.00	(880.00)	44.00
W&M Game Day	929.00	(80.94)	848.06
W&M Music Man	1,372.00	(840.00)	532.00
W&M Laughlin	5,928.00	(4,995.00)	933.00
W&M Chili's	350.00	0.00	350.00
W&M Supper Club Gala	3,580.07	(974.22)	2,605.85
W&M Las Vegas	5,325.00	(5,325.00)	0.00
W&M Arsenic & Old Lace	1,159.00	(840.00)	319.00
W&M Xmas Tour	3,238.00	(2,860.00)	378.00
W&M Ralphs	273.37	0.00	273.37
W&M Fashion Show	10,826.80	(1,976.98)	8,849.82
W&M El Paso Cantina	55.16	0.00	55.16
W&M Barnes & Noble	1,306.70	0.00	1,306.70
W&M Paper Bag Auction	296.00	0.00	296.00
W&M Rummage Sale	1,693.00	(60.00)	1,633.00
W&M My Fair Lady	1,064.00	(960.00)	104.00
W&M California Pizza	113.08	0.00	113.08
W&M BJ's Restaurant	61.41	0.00	61.41
W&M Bake Sale	286.00	0.00	286.00
Presidents Allowance	0.00	(550.00)	(550.00)
Presidents Gift	0.00	(89.37)	(89.37)
Postage	5.00	(28.20)	(23.20)
Historian	0.00	(296.16)	(296.16)
GFWC Dues	0.00	(165.00)	(165.00)
CFWC Dues	0.00	(44.00)	(44.00)
District Dues	0.00	(33.00)	(33.00)
Donations	660.00	(7,945.22)	(7,285.22)
Newsletter	0.00	(371.83)	(371.83)
Fees	0.00	(70.00)	(70.00)
Yearbook	0.00	(368.47)	(368.47)
Membership	0.00	(18.55)	(18.55)
Programs	0.00	(550.00)	(550.00)
Chamber of Commerce	0.00	(280.00)	(280.00)
Office Supplies	0.00	(340.29)	(340.29)
Sales Tax	0.00	(259.00)	(259.00)
Public Relations	0.00	(80.00)	(80.00)
Decorations	0.00	(51.60)	(51.60)
Name Badges	98.50	(129.46)	(30.96)
Bank Charges	60.00	(60.00)	0.00
	61,032.55	(39,286.13)	21,746.42

Torrance Woman's Club Clubhouse Financial Statement For the Month of April 2016			
Cash on Hand - March 31, 2016			23,153.31
Total Receipts - April 30, 2016			2,190.00
Total Disbursements - April 30, 2016			(1,824.63)
Cash on Hand - April 30, 2016			<u>23,518.68</u>
		Income	Income
		4/30/2016	YTD
	Hall Rental	2,190.00	27,430.00
	EDD Refund	0.00	11.70
		<u>2,190.00</u>	<u>27,441.70</u>
		Expenses	Expenses
		4/30/2016	YTD
	Chairman Allowance	(50.00)	(550.00)
	Utilities	(333.98)	(5,095.21)
	Maintenance	(574.49)	(5,605.73)
	Insurance	(421.40)	(4,469.40)
	Employment Tax	(11.25)	(45.00)
	Fees	(355.00)	(397.90)
	Office Supplies	(78.51)	(126.51)
	Property Tax	0.00	(1,797.34)
	Manager Expense	0.00	(1,200.00)
		<u>(1,824.63)</u>	<u>(19,287.09)</u>