

**TORRANCE WOMAN'S CLUB**  
**EXECUTIVE BOARD MEETING MINUTES**

**June 29, 2016**

**President Anita Dinicola** called the June Executive Board Meeting of the Torrance Woman's Club to order at 10:00 a.m. on Wednesday, June 29, 2016. The first order of business was to introduce the members of the Board for 2016/2017.

**Members health** – **Barbara Jarvis** has a health challenge and **Beverly Greeno** has suffered a fall. We wish both of these members a speedy recovery. **President Anita** announced that **Char Kyes** will continue to keep us informed about members' health issues.

**Recording Secretary, Deanna Hanson** reported the three recommendations made at the meeting of May 25<sup>th</sup> were all passed by the membership. The recommendations/ motions made at this meeting of June 29<sup>th</sup> are: **Mary Linn Coleman moved that the Club accept the appointment of Madonna Davenport to the position of Philanthropy Chairman as well as that of Parliamentarian. M/C.**

**Mary Linn Coleman moved that we pay the bills submitted in the total amount of \$75.67. M/C.**

There were no corrections or additions to the Board Minutes of May 25<sup>th</sup> and the minutes stand as posted.

**Treasurer Mary Linn Coleman** presented the Treasurer's Report for May, 2016. The balance in the Club account as of May 31, 2016 less reserves is \$2,025.31. The balance in the Clubhouse account for the same time period is \$23,520.87. . Donations so far are \$15,345.22 plus Scholarship awards in the amount of \$10,000 making our total philanthropy for the year \$25,345.22. Copies of the financial statements are attached to and made a part of these minutes. **Mary Linn** announced that **Jeaninne Glomboske** had completed an audit of the Club and Clubhouse accounts and found all to be in good order. For the records, **Mary Linn** presented a report of our fundraising efforts and results for the year and requested that this information be shown in the July/August newsletter.

**1<sup>st</sup> Vice President** – In the absence of **Barbara Freeman**, **Judy Burrow** announced that the District Summer Social will again be a picnic at Chevron Park in El Segundo on August 12, 2016 with the day's events beginning at 11:00 a.m. All members are encouraged to attend. The cost is \$10 and you should send your check to **Mary Linn** who will prepare one check from the Club.

**2<sup>nd</sup> Vice President, Membership** – **Sharon Saffer** announced there will be 4 new members introduced at our September meeting which is a great way to begin another

year. **Sharon** and **Co-Chairman Claudeene** praised **Beverly Greeno** for the excellent training she provided them.

**3<sup>rd</sup> Vice President, House Chairman – Roberta Smith** reported that her committee had met and were working down their list of repairs that are necessary.

**Corresponding Secretary, Susan Warner** read thank you notes from The Attic; Painted Turtle Camp; Western Museum of Flight, Community's Child, Torrance Historical Society, Beacon House, Happy Hats for Kids; Guide Dogs of America, Pregnancy Help Center; Fisher House, Pennies for Pines, Cheer for Children all acknowledging our donations. A special note was read from a Guide Dog user.

**Parliamentarian, Madonna Davenport** had no report.

**Ways & Means Chairman, June Baker** announced she is in the process of finalizing her Chairmen for the various areas: **Lisa Marie Silver** will continue with the Restaurant fundraisers; **Lou Schumacher** will continue to act as the Raffle Ticket Chairman; **Roberta Smith** – Barnes & Noble; **Deanna Hanson** – Ralphs; **Beth O'Gorman** and **June Baker** – Game Day; **Judy Burrow** – Bus Trips; Theater outings – TBD; Fashion Show – **Connie Vassie** will chair and is looking for a committee. It appears that the best date for the Fashion Show may be April 8<sup>th</sup>. **June** plans to continue the Brown Bag Auction fundraiser and is considering enhancing Game Day(s). **June** is also considering a Casino Night fundraiser.

**Newsletter Editor, Irma Chiota**, will continue requesting submissions for the newsletter to be in her hands by Game Day.

**Yearbook Chairman, Joan Earhart** needs all information for the new book sent to her by the July Board Meeting.

**Mary Linn Coleman** presented bills totaling \$75.67 (\$47.95 for installation expense and coffee in the amount of \$27.61) and moved they be paid. M/C.

**Old Business – Judy Burrow** reminded us to sign up for the Las Vegas trip in October. We will be staying at the Four Queens Hotel on the side away from Fremont Street.

**New Business – Madonna Davenport** has been asked to fill the position of Philanthropy Chairman and expressed her concern that the members may view this as a possible conflict of interest as she is also the Parliamentarian. **Mary Linn Coleman** moved that we accept **Madonna's** appointment as Philanthropy Chairman. M/C.

**Fran Day** announced that several members will assist with the Rock Around The Block event on July 21<sup>st</sup> from 5 p.m. to 8 p.m.

**PLEASE NOTE:** The Budget Meeting will follow the July Board Meeting and in the interest of time, it is suggested that members bring their lunch or a snack so that we can complete both the Board Meeting and the Budget Meeting with no interruption.

The meeting was adjourned at 11:15 to July 27, 2016 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club Financial Statement For the Month of May 31, 2016						
Cash on Hand - April 30, 2016			24,742.48			
Total Receipts - May 31, 2016			3,557.18			
Total Disbursements - May 31, 2016			(21,521.08)			
Cash on Hand - May 31, 2016			6,778.58			
Less Reserves:						
Penny Pines			(123.35)			
Scholarships			(2,000.00)			
Helping Hands			(2,629.92)			
Working Balance on Hand - May 31, 2016			2,025.31			
			<b>Income</b>		<b>Expense</b>	
			<b>5/31/2016</b>		<b>5/31/2016</b>	
					<b>Donations</b>	
Helping Hands			75.00		(21.84)	
Luncheon			833.00		(440.00)	
Dues			890.00		0.00	
Donations			0.00		(7,100.00)	
Presidents Allowance			0.00		(50.00)	
Penny Pines			58.71		0.00	
Presidents Pin			0.00		(70.82)	
Newsletter			0.00		(108.48)	
Historian/Pres Book			0.00		(132.13)	
Office Expense			0.00		0.50	
CFWC Convention			0.00		(706.20)	
Name Badges			16.20		0.00	
District Luncheon			420.00		(54.11)	
GFWC Dues			0.00		(1,935.00)	
CFWC Due			0.00		(516.00)	
District Dues			0.00		(387.00)	
Scholarships			0.00		(10,000.00)	
W&M Books			6.25		0.00	
W&M Fashion Show			0.00		0.00	
W&M Game Day			58.00		0.00	
W&M Fashion Show			470.00		0.00	
W&M America's F.V.			240.00		0.00	
W&M Accessory Sale			358.00		0.00	
W&M Hof's Hut			132.02		0.00	
W&M Laughlin			0.00		0.00	
W&M Ralphs			0.00		0.00	
			3,557.18		(21,521.08)	
					(17,963.90)	
			<b>YTD</b>		<b>YTD</b>	
			<b>5/31/2016</b>		<b>5/31/2016</b>	
					Torrance Rose Float Assoc	
					300.00	
					Painted Turtle Camp	
					500.00	
					Pregnancy Help	
					300.00	
					Western Museum of Flight	
					300.00	

Helping Hands Reserve	4,995.70	(2,365.78)	2,629.92	Community's Chile	300.00
Luncheon	8,693.00	(4,809.90)	3,883.10	Nat'l Search Dogs	500.00
Dues	5,867.00	0.00	5,867.00	Torrance Historical Society	300.00
District Picnic	210.00	(210.00)	0.00	Torrance Police K-9	300.00
Penny Pines	580.12	0.00	580.12	Torrance So Bay YMCA	300.00
Raffle	2,353.00	0.00	2,353.00	Evelyn's Breast Friends	200.00
District Convention	520.00	(840.00)	(320.00)	Get on the Bus	300.00
CFWC Convention	0.00	(706.20)	(706.20)	Happy Hats for Kids	300.00
W&M Book Sales	72.60	0.00	72.60	Guide Dogs of America	300.00
W&M Guys & Dolls	924.00	(880.00)	44.00		
W&M Game Day	987.00	(80.94)	906.06		15,345.22
W&M Music Man	1,372.00	(840.00)	532.00		
W&M Laughlin	5,928.00	(4,995.00)	933.00	<b>Scholarships</b>	
W&M Chilli's	350.00	0.00	350.00	Torrance High School	1,000.00
W&M Supper Club Gala	3,580.07	(974.22)	2,605.85	North High School	1,000.00
W&M Las Vegas	5,325.00	(5,325.00)	0.00	West High School	1,000.00
W&M Arsenic & Old Lace	1,159.00	(840.00)	319.00	South High School	1,000.00
W&M Xmas Tour	3,238.00	(2,860.00)	378.00	Shery High School	1,000.00
W&M Ralphs	273.37	0.00	273.37	DCFS Celebration	2,000.00
W&M Fashion Show	11,296.80	(1,976.98)	9,319.82	Princess Castillo/ECN	1,000.00
W&M El Paso Cantina	55.16	0.00	55.16	See Chung/ECN	1,000.00
W&M Barnes & Noble	1,306.70	0.00	1,306.70	Sonya Vielmas/ECN	1,000.00
W&M Paper Bag Auction	296.00	0.00	296.00		
W&M Rummage Sale	1,693.00	(60.00)	1,633.00		10,000.00
W&M My Fair Lady	1,064.00	(960.00)	104.00		
W&M California Pizza	113.08	0.00	113.08	<b>Total Philathropy</b>	<b>25,345.22</b>
W&M BJ's Restaurant	61.41	0.00	61.41		
W&M Bake Sale	286.00	0.00	286.00		
W&M America's F.V.	240.00	0.00	240.00		
W&M Accessory Sale	358.00	0.00	358.00		
W&M Hof's Hut	132.02	0.00	132.02		
Presidents Allowance	0.00	(600.00)	(600.00)		
Presidents Gift	0.00	(160.19)	(160.19)		
Postage	5.00	(28.20)	(23.20)		
Historian	0.00	(428.29)	(428.29)		
GFWC Dues	0.00	(2,100.00)	(2,100.00)		
CFWC Dues	0.00	(560.00)	(560.00)		
District Dues	0.00	(420.00)	(420.00)		
Donations	660.00	(15,045.22)	(14,385.22)		
Scholarships	0.00	(10,000.00)	(10,000.00)		
Newsletter	0.00	(480.31)	(480.31)		
Fees	0.00	(70.00)	(70.00)		
Yearbook	0.00	(368.47)	(368.47)		
Membership	0.00	(18.55)	(18.55)		
Programs	0.00	(550.00)	(550.00)		
Chamber of Commerce	0.00	(280.00)	(280.00)		

Office Supplies	0.00	(339.79)	(339.79)
Sales Tax	0.00	(259.00)	(259.00)
Public Relations	0.00	(80.00)	(80.00)
Decorations	0.00	(51.60)	(51.60)
Name Badges	114.70	(129.46)	(14.76)
Bank Charges	60.00	(60.00)	0.00
District Luncheon	420.00	(54.11)	365.89
	64,589.73	(60,807.21)	3,782.52

Torrance Woman's Club Clubhouse Financial Statement For the Month of May 2016			
Cash on Hand - April 30, 2016			23,518.68
Total Receipts - May 31, 2016			2,615.00
Total Disbursements - May 31, 2016			(2,612.81)
Cash on Hand - May 31, 2016			<u>23,520.87</u>
		<b>Income</b>	<b>Income</b>
		<b>5//31/16</b>	<b>YTD</b>
	Hall Rental	2,615.00	30,045.00
	EDD Refund	0.00	11.70
		<u>2,615.00</u>	<u>30,056.70</u>
		<b>Expenses</b>	<b>Expenses</b>
		<b>5/31/2016</b>	<b>YTD</b>
	Chairman Allowance	(50.00)	(600.00)
	Utilities	(375.31)	(5,470.52)
	Maintenance	(566.10)	(6,171.83)
	Insurance	(421.40)	(4,890.80)
	Employment Tax	0.00	(45.00)
	Fees	0.00	(397.90)
	Office Supplies	0.00	(126.51)
	Property Tax	0.00	(1,797.34)
	Manager Expense	(1,200.00)	(2,400.00)
		<u>(2,612.81)</u>	<u>(21,899.90)</u>