

TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES

October 26, 2016

President Anita Dinicola called the October Executive Board Meeting of the Torrance Woman's Club to order at 10:00 a.m. on Wednesday, October 26, 2016.

Members Health – **Lee Large** is doing okay – still facing health challenges.

Recording Secretary, Deanna Hanson reported all the recommendations made at the September Executive Board Meeting were passed by the membership at the October General Meeting. The minutes from the September 28, 2016 Board Meeting stand as posted. The recommendations/ motions made at this meeting of October 26, 2016 are:

Madonna Davenport recommended we add a **Standing Rule, Section 15** as follows: **Members will pay \$10.00 at each monthly business meeting to be used toward the administration expenses and other costs of running the club. M/C.**

Madonna Davenport recommended that the appointment of **Lynn Robinson** to **Newsletter Editor** be ratified. **M/C.**

Fran Day, on behalf of **Bette Herbst** recommended the **Torrance Woman's Club** support the **International Outreach** project **SOLE HOPE** for 2016/2017. **M/C.**

Madonna Davenport recommended the **Torrance Woman's Club** donate the proceeds of the **November Game Day** and dollars needed from the general fund to equal \$300 to the **Search Dog Foundation**. **M/C.**

Fran Day recommended that we display the artist rendering from a member of the **Torrance Artists Guild** in our lobby. **M/C.**

Mary Linn Coleman recommended we pay our bills in the amount of \$575.24. **M/C.**

Treasurer Mary Linn Coleman presented the report for September, 2016. The balance in the Club account less reserves is \$2,297.46 as of September 30 and the balance in the Clubhouse account for the same time frame is \$23,842.04. Donations thus far are \$1,200.00. Copies of the financial reports are attached to and made a part of these minutes.

1st Vice President, Barbara Freeman reported that TWC was represented at the Area C meeting in Downey by 7 of our club members. The November District Council Meeting will be held at the Hermosa Beach Woman's Club on November 18 at the Clark Building and will feature a wine auction. Breakfast is at 9 a.m. followed by the meeting. As a point of interest, at the moment Santa Monica and Torrance are tied with 7 new members each in the membership "race."

2nd Vice President, Sharon Saffer announced we have six possible new members. The publicity flyer should be reprinted but updated beforehand.

3rd Vice President, Roberta Smith was absent and Pam Sheerin reported in her behalf that they are working on the portable bar and also a lighted sign.

Corresponding Secretary Susan Warner has received a thank you note from the Breast Cancer Foundation for our donation.

Parliamentarian, Madonna Davenport recommended that we add a Standing Rule, Section 15 as follows: Members will pay \$10.00 at each monthly business meeting to be used toward the administration expenses and other costs of running the club. M/C.

Madonna Davenport recommended that the appointment of Lynn Robinson to Newsletter Editor be ratified. M/C.

Ways & Means Chairman, June Baker asked for any Ways & Means project updates: **Barbara Freeman** has definite reservations for the 50s Diner on October 29th for just over 60 attendees with a possibility of a few more who will pay at the door. The event should begin at 11:30 a.m. with lunch served about 12:15.

Barbara will have sign up sheets for the Barnes & Noble giftwrapping project available at the November meeting. (**Roberta Smith** is on vacation and it would be nice to surprise her with a completely full schedule when she returns.)

Linda Eisenbart spoke about the Holiday Bazaar scheduled for both the November and December meetings. Set up will be at 9:30 on Tuesday, November 1st.

Annette Degner reminded us that the last day to purchase or order Club T-shirts is November 2nd.

June Baker reminded us of the Restaurant Fundraiser at Chili's on November 10th between 11:00 a.m. and 9:00 p.m.

Reports – Marilyn Keller thanked **Hildegard** for taking over at the Helping Hands meeting(s) while she was away. She also thanked **Linda, Cindy and Pam** for their work on the Holiday Bazaar. At the December Helping Hands meeting they will put together Christmas goody bags for Rainbow Services. Marilyn also reminded us that Creative Writing entries are due at the January meeting.

In the absence of **Bette Herbst, Fran Day** recommended the Torrance Woman's Club support the International Outreach project Sole Hope for 2016/2017. M/C.

Deanna Hanson is soliciting help putting together Flash Cards for the Teddy Bear Backpacks at The Volunteer Center on November 3rd. There will also be a Teddy Bear backpacking event on November 12th at a warehouse in Gardena for which we need about 10 able bodied workers. Please let her know if you are interested in volunteering for either of these projects.

Mary Linn Coleman recommended that bills be paid in the amount of \$575.24 (**June Baker** \$18.75 for postage; **Fran Day** \$20.46 for wine; **Beth O'Gorman** \$457.50 for shirts; **Joan Earhart** \$49.92 for postage and **Lou Schumacher** \$28.61 for newsletter.) M/C.

Joan Earhart, Yearbook Chairman has mailed out the last of the yearbooks.

Newsletter Chairman Lynn Robinson will keep her deadline at the 3rd Wednesday each month.

Madonna Davenport, Philanthropy Chairman, recommended that the proceeds of the November Game Day and dollars needed from the general fund to equal \$300 be donated to the Search Dog Foundation. M/C.

New Business - A member of the Torrance Artists Guild has given us an artist rendering of our Clubhouse which **Fran Day** recommended that we display in our lobby. M/C.

The meeting was adjourned at 11:00 to November 30, 2016 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club
Financial Statement
For the Month of September 2016

Cash on Hand - August 31, 2016		5,789.53		
Total Receipts - September 30, 2016		2,956.71		
Total Disbursements - September 30, 2016		(1,671.75)		
Cash on Hand - September 30, 2016		<u>7,074.49</u>		
Less Reserves:				
Penny Pines		(225.02)		
Scholarships		(2,159.00)		
Helping Hands		<u>(2,393.01)</u>		
Working Balance on Hand - September 30, 2016		<u>2,297.46</u>		
		Income	Expense	Donations
		9/30/2016	9/30/2016	
Luncheon		782.00		Blue Star Mothers 300.00
Dues		163.50		Cheer for Children 300.00
Penny Pines		67.16		Community's Child 300.00
Name Badges		10.00		Meals On Wheels 300.00
Donation		125.00		
TWC T-Shirt		418.00		
Area C Conference		120.00		
Yearbooks		10.00		
W&M Book Sales		5.00		
W&M Raffle/Scholarships		88.00		
W&M Game Day		58.00		
W&M Ralphs		90.05		
W&M 50's Diner		720.00		
W&M Las Vegas		300.00		
Luncheon			(430.00)	
Presidents Allowance			(50.00)	
Donation			(300.00)	
GFWC Dues			(45.00)	
CFWC Dues			(12.00)	
District Dues			(9.00)	
Area C Conference			(150.00)	
Yearbooks			(629.75)	
Dues Refund			(46.00)	
		<u>2,956.71</u>	<u>(1,671.75)</u>	<u>1,200.00</u>
		YTD	YTD	
		9/30/2016	9/30/2016	
Luncheon		1,581.00	(932.61)	648.39
Dues		423.50	(46.00)	377.50
Penny Pines		101.67	0.00	101.67

Name Badges	26.20	0.00	26.20
Donation	446.15	0.00	446.15
District Picnic	180.00	(180.00)	0.00
TWC T-Shirts	627.00	0.00	627.00
Area C Conference	150.00	(150.00)	0.00
Yearbooks	10.00	(629.75)	(619.75)
W&M Book Sales	10.35	0.00	10.35
W&M Raffle	159.00	0.00	159.00
W&M Game Day	281.00	0.00	281.00
W&M Lazy Dog Restaurant	85.10	0.00	85.10
W&M Ralphs	163.83	0.00	163.83
W&M 50's Diner	745.00	0.00	745.00
W&M Las Vegas	300.00	(300.00)	0.00
Presidents Allowance	0.00	(200.00)	(200.00)
Donation	0.00	(1,200.00)	(1,200.00)
Office Expense	0.00	(57.50)	(57.50)
Presidents Gift/Pin	0.00	(79.99)	(79.99)
GFWC Dues	0.00	(180.00)	(180.00)
CFWC Dues	0.00	(48.00)	(48.00)
District Dues	0.00	(36.00)	(36.00)
Installation	0.00	(47.95)	(47.95)
Helping Hands	0.00	(236.91)	(236.91)
Fees	0.00	(20.00)	(20.00)
Newsletter	0.00	(119.43)	(119.43)
Chamber of Commerce	0.00	(295.00)	(295.00)
Web Site	0.00	(234.75)	(234.75)
	5,289.80	(4,993.89)	295.91

Torrance Woman's Club
Clubhouse Financial Statement
For the Month of September 2016

Cash on Hand - August 31, 2016	24,942.22
Total Receipts - September 30, 2016	4,715.00
Total Disbursements - September 30, 2016	(5,815.18)
Cash on Hand - September 30, 2016	23,842.04

	Income 8/30/2016	Income YTD
Hall Rental	4,715.00	11,325.00
	<u>4,715.00</u>	<u>11,325.00</u>

	Expenses 9/30/2016	Expenses YTD
Chairman Allowance	(50.00)	(200.00)
Utilities	(464.01)	(2,261.03)
Maintenance	(289.77)	(2,237.15)
Insurance	(421.40)	(1,685.60)
Fees	(35.00)	(35.00)
Replace Bar	(500.00)	(500.00)
CPA Fees	(4,055.00)	(4,055.00)
Employment Tax		(11.25)
Office Expense		(18.80)
	<u>(5,815.18)</u>	<u>(11,003.83)</u>