

TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES
November 30, 2016

1st Vice President Barbara Freeman called the November Executive Board Meeting of the Torrance Woman's Club to order at 10:00 a.m. on Wednesday, November 30, 2016.

Members Health – Marilyn Keller will be going to rehab in San Pedro; **Lee Large** is having difficulty getting an infection cleared so that her knee can be replaced; **Doris Brigham** is doing very well with her treatments and **Barbara Freeman** is out of the boot. Please keep them in your prayers and send all of them positive thoughts for recovery.

Recording Secretary, Deanna Hanson reported all the recommendations made at the October Executive Board Meeting were passed by the membership at the November General Meeting. The minutes from the October 26, 2016 Board Meeting stand as posted. The recommendations/motions made at this meeting of November 30, 2016 are:

Madonna Davenport recommended the TWC donate \$300 to Anza Elementary and \$300 to Edison Elementary schools to enhance their libraries and for supplies for their core learning centers. M/C.

Fran Day moved that we issue a check to Ron Spears in the amount of \$1200 as a Christmas bonus. M/C.

Jeaninne Glomboske recommended that we pay bills submitted by Lou Schumacher - \$30.68 for newsletter postage; Fran Day - \$17.40 for wine and Barbara Freeman - \$2,600 made payable to the USO, LAX representing the proceeds from our recent fundraiser. M/C.

Treasurer Mary Linn Coleman presented the report for October, 2016. The balance in the Club account less reserves is \$3,382.88 as of October 31, 2016 and the balance in the Clubhouse account for the same time frame is \$24,696.00. Donations so far are \$2,004.00. Copies of the financial reports are attached to and made a part of these minutes.

1st Vice President, Barbara Freeman reported the Marina District Council met on November 18th at Hermosa Beach with a wine auction fundraiser for the District. The February District Council Meeting will hold a “pound” auction which has proven to be entertaining while also serving as a fundraiser. This will be at the El Segundo Woman’s Club on February 24th (note the date change to the fourth Friday and not the third Friday. There is no District Council Meeting in December. In January, the meeting will be at Redondo Beach Woman’s Club with a speaker giving a presentation on women in law enforcement. The two fundraisers will take the place of the February 4th District fundraiser which is now cancelled.

Barbara reminded us to bring our reports of projects, hours, and money spent to the December meeting.

2nd Vice President, Sharon Saffer announced that two new members will be introduced at the December meeting.

3rd Vice President, Roberta Smith announced we are still looking for a carpenter to build us a portable bar.

Corresponding Secretary Susan Warner had nothing to report.

Ways & Means Chairman, June Baker was absent and **Barbara Freeman** asked for reports from any chairman with a W&M project. **Roberta Smith** announced they wrapped gifts at Barnes & Noble on Monday, November 28th. Saturday, December 3rd there will be wrappers there from 9 a.m. until 4 p.m.

Susan Warner will chair the Paper Bag Auction at the January meeting.

Hof’s Hut is the location for our December restaurant outing on December 13th all day long. Flyers will be available at the December meeting.

Program Chairman Kathleen Davis announced the Torrance Civic Chorale will arrive to perform at the December meeting at approximately 12:45 and will provide a 30 minute program. Punch and cookies will be made available for the performers.

Press Chairman Beth O’Gorman had nothing to report.

Newsletter Chairman Lynn Robinson will need all submissions for the January newsletter by December 21st (third Wednesday) and time constraints require that everything be on time in order to make the January paper,

Reports – In the absence of **Bette Herbst, Roberta Smith** announced there were 23 members cutting denim for shoes at the last Helping Hands meeting. There will be more shoe/denim cutting on January 18th. International Outreach project is soliciting

more funds for the St. Joseph's Hospital project – remember to make out your check to the Torrance Woman's Club as the Treasurer will issue one check.

New Business: Fran Day moved that we issue a check to Ron Spears in the amount of \$1,200 as a Christmas bonus. M/C.

Deanna Hanson requested “readers” to meet at Anderson Elementary School in Compton to assist in the distribution of the Teddy Bear bookbags for the first grade students on Friday, December 2nd.

It was suggested by **Barbara Freeman** that members check out the Quick Bytes on the CFWC website on Monday mornings as there is a lot of useful information available.

The meeting was adjourned at 11:15 a.m. to January 25, 2017 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club Financial Statement For the Month of October 2016					
Cash on Hand - September 30, 2016		7,074.49			
Total Receipts - October 31, 2016		3,459.32			
Total Disbursements - October 31, 2016		(2,528.33)			
Cash on Hand - October 31, 2016		8,005.48			
Less Reserves: Penny Pines		(69.79)			
Scholarships		(2,259.80)			
Helping Hands		(2,393.01)			
Working Balance on Hand - October 31, 2016		3,282.88			
		Income		Expense	
		10/31/2016		10/31/2016	
				Donations	
Luncheon		825.00		825.00	
Dues		65.00		65.00	
Penny Pines		49.77		49.77	
TWC T-Shirt		225.00		(649.82)	
St. Joseph Home		205.00		205.00	
W&M Book Sales		10.75		10.75	
W&M Raffle/Scholarships		110.80		110.80	
W&M Game Day		48.00		48.00	
W&M 50's Diner		1,920.00		(150.00)	
Luncheon				(445.46)	
Presidents Allowance				(50.00)	
Donation				(804.00)	
Office Supplies				(113.35)	
Newsletter				(140.70)	
Programs				(175.00)	
Area C Conference				0.00	
Yearbooks				0.00	
Dues Refund				0.00	
		3,459.32		(2,528.33)	
				930.99	
		YTD		YTD	
		10/31/2016		10/31/2016	
Luncheon		2,406.00		(1,378.07)	
Dues		488.50		(46.00)	
Penny Pines		151.44		0.00	
Name Badges		26.20		0.00	
Donation		446.15		0.00	
District Picnic		180.00		(180.00)	
TWC T-Shirts		852.00		(649.82)	
Area C Conference		150.00		(150.00)	
				1,027.93	
				442.50	
				151.44	
				26.20	
				446.15	
				0.00	
				202.18	
				0.00	

Yearbooks	10.00	(629.75)	(619.75)
St. Joseph Home	205.00	0.00	205.00
W&M Book Sales	21.10	0.00	21.10
W&M Raffle	269.80	0.00	269.80
W&M Game Day	329.00	0.00	329.00
W&M Lazy Dog Restaurant	85.10	0.00	85.10
W&M Ralphs	163.83	0.00	163.83
W&M 50's Diner	2,665.00	(150.00)	2,515.00
W&M Las Vegas	300.00	(300.00)	0.00
Presidents Allowance	0.00	(250.00)	(250.00)
Donation	0.00	(2,004.00)	(2,004.00)
Office Expense	0.00	(170.85)	(170.85)
Presidents Gift/Pin	0.00	(79.99)	(79.99)
GFWC Dues	0.00	(180.00)	(180.00)
CFWC Dues	0.00	(48.00)	(48.00)
District Dues	0.00	(36.00)	(36.00)
Installation	0.00	(47.95)	(47.95)
Helping Hands	0.00	(236.91)	(236.91)
Fees	0.00	(20.00)	(20.00)
Newsletter	0.00	(260.13)	(260.13)
Chamber of Commerce	0.00	(295.00)	(295.00)
Web Site	0.00	(234.75)	(234.75)
Programs	0.00	(175.00)	(175.00)
	8,749.12	(7,522.22)	1,226.90

Torrance Woman's Club Clubhouse Financial Statement For the Month of October 2016			
Cash on Hand - September 30,2016		23,842.04	
Total Receipts - October 31, 2016		2,250.00	
Total Disbursements - October 31, 2016		(1,396.04)	
Cash on Hand - October 31, 2016		24,696.00	
		Income	Income
		10/31/2016	YTD
Hall Rental		2,250.00	13,575.00
		<u>2,250.00</u>	<u>13,575.00</u>
		Expenses	Expenses
		10/31/2016	YTD
Chairman Allowance	(50.00)		(250.00)
Utilities	(430.70)		(2,691.73)
Maintenance	(474.44)		(2,711.59)
Insurance	(419.65)		(2,115.25)
Fees			(35.00)
Replace Bar			(500.00)
CPA Fees			(4,055.00)
Employment Tax	(11.25)		(22.50)
Office Expense			(18.80)
		<u>(1,386.04)</u>	<u>(12,399.87)</u>