

TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES

February 22, 2017

President Anita Dinicola called the February Executive Board Meeting to order at 10:00 a.m. on Wednesday, February 22, 2017.

Member's health: **Marilyn Keller** is recovering and hopefully will be back soon. **Lee Large** remains in recovery (slow) mode. Your cards and telephone calls will be appreciated.

Recording Secretary, Deanna Hanson reported there were five recommendations made at the Executive Board Meeting of January 25, 2017 which were all voted on and passed by the general membership at the General Meeting of February 8, 2017. The minutes from the Executive Board Meeting of January 25, 2017 stand as posted.

The recommendations made at this meeting of February 22, 2017 are:

Mary Linn Coleman recommended TWC donate \$400 to the City of Torrance Community Services Department for the Torrance Youth Council's "Beat the Odds" scholarship fund.

Mary Linn Coleman recommended TWC donate the proceeds from March Game Day and dollars needed from the general fund to equal \$300.

Jeaninne Glomboske recommended the Audit Reports (2) for the Club Account and the Clubhouse Account for the time frame of May 31, 2016 to December 31, 2016 be accepted.

Jeaninne Glomboske recommended bills in the amount of \$1,450.86 be paid. (\$49.74 to Fran Day for wine; \$31.12 to Roberta Smith for doorbell batteries; \$250 to the Marina District Art Fund; \$250 to the Marina District Young Musicians Fund and \$870 to St. Joseph's Children's Home in South Africa.)

Treasurer Mary Linn Coleman presented the Treasurer's Report for January 2017. The balance in the Club account less reserves is \$2,556.40 as of January 31, 2017. The balance in the Clubhouse account for the same time period is \$23,422.49. Donations so far are \$6,304.00. Copies of the financial statements are attached to and made a part of these minutes.

Auditor Jeaninne Glomboske has conducted an audit of the Club account from May 31, 2016 starting with a balance of \$6,778.58 and ending with a balance of \$7,242.87 as of December 31, 2016. There was also an audit of the Clubhouse account from May 31, 2016 with a beginning balance of \$23,520.87 and ending on December 31, 2016 with a balance of \$24,032.09. Both accounts were found to be in good order. **Jeaninne Glomboske** recommended that these two Audit Reports be accepted.

1st Vice President, Barbara Freeman reminded everyone of the February District Council Meeting at the El Segundo Woman's Club on February 24th which will feature the District Crafts Contest as well

as a “pound auction” fundraiser. On March 17th, the District Art and Photography Contest will be held at the Santa Monica Bay Woman’s Club. So, please mark your calendars and plan to attend the District Convention which will be held at the Torrance DoubleTree Hotel. It would be great if all wear red to this convention.

2nd Vice President, Membership, Sharon Saffer announced that there will be two new members introduced at the March 1st meeting. Dues are due and **Sharon and Claudeene** will begin the collection process at the March meeting continuing at the April meeting.

3rd Vice President, House Chairman, Roberta Smith announced the handyman has been doing various projects and the portable bar should be on site and operable at the March meeting.

Philanthropy – – Mary Linn Coleman (on behalf of **Madonna Davenport** who had to leave) recommended the Torrance Woman’s Club donate \$400 to The City of Torrance Community Services Department for the Torrance Youth Council’s “Beat The Odds” scholarship fund. This program honors graduating high school seniors who have overcome obstacles and who have contributed to the well-being of others in their community.

Mary Linn Coleman, on behalf of **Madonna Davenport**, recommended the Torrance Woman’s Club donate the proceeds from March Game Day and dollars needed from the general fund to equal \$300. to The Attic.

Jeaninne Glomboske recommended we pay the bills submitted totaling \$1,450.86 to cover \$49.74 to **Fran Day** for wine; \$31.12 to **Roberta Smith** for doorbell batteries; \$250 to the Marina District Art Fund; \$250 to the Marina District for the Young Musicians Fund and \$870 to St. Joseph’s Children’s Home in South Africa representing our donation to them.

NOTE: The request from **Madonna Davenport** to donate \$300 to each of the following, Torrance Rose Float Association; Beacon House, and The Painted Turtle Camp (total \$900) was tabled until the March Board Meeting.

As there was no further business to discuss, the meeting was adjourned at 10:50 a.m. to March 29, 2017 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club Financial Statement For the Month of January 2017				
Cash on Hand - December 31, 2016		7,242.87		
Total Receipts - January 31, 2017		3,127.86		
Total Disbursements - January 31, 2017		(1,740.00)		
Cash on Hand - January 31, 2017		8,630.73		
Less Reserves:				
Penny Pines		(215.71)		
Scholarships		(3,269.80)		
Helping Hands		(2,588.82)		
Working Balance on Hand - January 31, 2017		2,556.40		
		Income		Expense
		1/31/2017		1/31/2017
				Donations
Luncheon		827.00		(415.00)
Penny Pines		44.62		0.00
St. Joseph Home		155.00		0.00
W&M Book Sales		16.00		0.00
W&M Game Day		98.00		0.00
W&M Ralphs		86.31		0.00
W&M Fashion Show		1,350.00		0.00
W&M Hof's Hut		24.93		0.00
W&M Paper Bag Auction		276.00		0.00
W&M Laughlin		0.00		(300.00)
W&M Rummage Sale		0.00		(250.00)
Presidents Allowance		0.00		(50.00)
Donations		250.00		(400.00)
Sales Tax		0.00		(152.00)
Kitchen Items		0.00		(45.00)
Newsletter		0.00		(128.00)
		3,127.86		(1,740.00)
				1,387.86
		YTD		YTD
		1/31/2017		1/31/2017
Luncheon		4,881.00		(2,715.58)
Dues		671.50		(46.00)
Penny Pines		296.36		0.00
Name Badges		26.20		0.00
Donation		696.15		(6,304.00)
District Picnic		180.00		(180.00)
Helping Hands		1,264.05		(305.15)
TWC T-Shirts		951.00		(719.23)
Area C Conference		150.00		(150.00)
Yearbooks		10.00		(629.75)
				(619.75)

TWC Club Financial Statement January 2017

St. Joseph Home		570.00	0.00	570.00
Newsletter		10.00	(418.81)	(408.81)
W&M Book Sales		56.35	0.00	56.35
W&M Raffle		269.80	0.00	269.80
W&M Game Day		500.00	0.00	500.00
W&M Lazy Dog Restaurant		85.10	0.00	85.10
W&M Ralphs		250.14	0.00	250.14
W&M 50's Diner		2,750.00	(210.00)	2,540.00
W&M Las Vegas		300.00	(300.00)	0.00
W&M Fashion Show		1,540.00	(100.00)	1,440.00
W&M Barnes & Noble		737.00	0.00	737.00
W&M Hof's Hut		24.93	0.00	24.93
W&M Paper Bag Auction		276.00	0.00	276.00
W&M Laughlin		0.00	(300.00)	(300.00)
W&M Rummage Sale		0.00	(250.00)	(250.00)
Presidents Allowance		0.00	(400.00)	(400.00)
Office Expense		0.00	(187.35)	(187.35)
Presidents Gift/Pin		0.00	(79.99)	(79.99)
GFWC Dues		0.00	(240.00)	(240.00)
CFWC Dues		0.00	(64.00)	(64.00)
District Dues		0.00	(48.00)	(48.00)
Installation		0.00	(47.95)	(47.95)
Fees		0.00	(20.00)	(20.00)
Chamber of Commerce		0.00	(295.00)	(295.00)
Web Site		0.00	(234.75)	(234.75)
Programs		0.00	(175.00)	(175.00)
Decorations		0.00	(25.87)	(25.87)
Kitchen Items		0.00	(45.00)	(45.00)
Sales Tax		0.00	(152.00)	(152.00)
		16,495.58	(14,643.43)	1,852.15

Torrance Woman's Club
Clubhouse Financial Statement
For the Month of January 2017

Cash on Hand - Decembr 31, 2016		24,032.09	
Total Receipts - January 31, 2017		2,710.00	
Total Disbursements - January 31, 2017		(3,319.60)	
Cash on Hand - January 31, 2017		23,422.49	
		Income	Income
		1/31/2017	YTD
Hall Rental		2,710.00	20,505.00
		<u>2,710.00</u>	<u>20,505.00</u>
		Expenses	Expenses
		1/31/2017	YTD
Chairman Allowance		(50.00)	(400.00)
Utilities		(414.63)	(3,978.38)
Maintenance		(977.60)	(4,624.91)
Insurance		(429.65)	(3,404.20)
Fees			(35.00)
Replace Bar		(500.00)	(1,000.00)
CPA Fees			(4,055.00)
Employment Tax		(11.25)	(33.75)
Manager Expense			(1,200.00)
Property Tax		(916.87)	(1,833.74)
Office Expense		(19.60)	(38.40)
		<u>(3,319.60)</u>	<u>(20,603.38)</u>