

**TORRANCE WOMAN'S CLUB**  
**EXECUTIVE BOARD MEETING MINUTES**

**June 28, 2017**

**President, Anita Dinicola** called the June Executive Board Meeting of the Torrance Woman's Club to order at 10:05 a.m. on Wednesday, June 28, 2017.

**Member's health** - Our sincere sympathies are extended to **Judy B.** on the loss of her mother.

**Lee Large** is recovering from her health challenges.

**Recording Secretary, Deanna Hanson** reported there was only one recommendation at the June General Meeting. The minutes from the Executive Board Meeting of May 31, 2017 stand as posted.

**The recommendations made at this meeting of June 28, 2017 are:**

**Madonna Davenport** moved that Torrance Woman's Club support the Foster Care Ministry at no cost to the membership at this time. M/C.

**Deanna Hanson** moved to ratify **Sharon Broadbent** to the position of Director for 2017/2018. M/C.

**Treasurer Mary Linn Coleman** presented the Treasurer's Report for May, 2017. The balance in the Club Account less reserves as of May 31, 2017 is \$2,367.16. The balance in the Clubhouse account for the same time period is \$24,296.92. Donations for the year were \$17,308.00. To this figure are added scholarships of \$8,900.00 which results in a total philanthropy of \$26,208.00. Copies of the financial statements are attached to and made a part of these minutes.

**1<sup>st</sup> Vice President, Barbara Freeman** announced that the District Picnic is scheduled for August 11, 2017 to be held at Chevron Park.

**2<sup>nd</sup> Vice President, Membership Sharon Saffer** reported that we are still accepting new members during the summer. **Sharon** and **Claudeene** are organizing and preparing for upcoming year.

**3<sup>rd</sup> Vice President, House Chairman, Roberta Smith** reported the committee is researching information on a new sign. Plans are underway for new sinks, new flooring and new shades for the kitchen.

**Corresponding Secretary Susan Warner** read thank you notes from the Pregnancy Help Center; Get On the Bus program and a note from **Anita Dinicola** for her gift and the support she has received over the past year.

**Parliamentarian/Philanthropy** – **Madonna Davenport** reported that she and **Bette Herbst** are in receipt of information on assistance required by children presently in and coming out of the foster care program. **Madonna** moved the Torrance Woman's Club support the Foster Care Ministry at no cost to the membership at this time. M/C.

**Ways & Means Chairman, June Baker** is collecting responses from the survey/request for suggestions from the membership. She is seeking volunteers to take charge of the Holiday Bazaar; Barnes & Noble giftwrapping during December. Please contact **June** if you wish to chair these projects (or any others).

**Judy Burrow** announced she has 26 people signed up for the Las Vegas trip in October and she needs at least 38.

**Newsletter** – **Lynn Robinson** announced submissions should be sent in by July 19<sup>th</sup> for the newsletter.

**Beth O'Gorman** announced we will have Game Day in both July and August.

**President Anita** announced that since **Carol Quinn** has asked to be excused from the position of Director to concentrate on her new role (Reservations) for the upcoming year that she has appointed **Sharon Broadbent** as the 3<sup>rd</sup> Director. **Deanna Hanson** moved that this appointment of **Sharon Broadbent** to Director be ratified. M/C.

**Lynn Robinson** announced the planned fundraisers for the Torrance Rose Float Assn. in July.

**Kathleen Davis** has renewed the website domain.

**Kathleen** announced she has 30 signed up for the Torrance Transit bus excursion to Shoreline Village on July 12<sup>th</sup>.

**President Anita** proposed a new plan for setting up for business meetings when we resume in September as well as serving help on business meeting days. **Lois Koza** will be the "Captain" for this project. Also, for the record, Ron sends out the tablecloths for meeting lunches but the napkins will still need to be laundered (and ironed) by committee members.

**Barbara Freeman** reminded us of the Beach Party themed fundraiser scheduled for October 28<sup>th</sup>.

**Annette Degner** requested any yearbook changes be sent to her as soon as possible.

**President Anita** is looking for someone to act as Historian.

The meeting was adjourned at 11:45 a.m. to Wednesday, July 26<sup>th</sup> as 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club  
Financial Statement  
For the Month of May 2017

|  |                 |
|--|-----------------|
| Cash on Hand - April 30, 2017          | 12,769.32       |
| Total Receipts - May 31, 2017          | 2,335.82        |
| Total Disbursements - May 31, 2017     | (9,690.50)      |
| Cash on Hand - May 31, 2017            | 5,414.64        |
| Less Reserves: Penny Pines             | (47.48)         |
| Scholarships                           | (3,000.00)      |
| Working Balance on Hand - May 31, 2017 | <u>2,367.16</u> |

|                      | Income<br>5/31/2017 | Expense<br>5/31/2007 |                   | Donations                   |          |
|----------------------|---------------------|----------------------|-------------------|-----------------------------|----------|
| Luncheon             | 830.00              | (445.00)             | 385.00            | Blue Star Mothers           | 300.00   |
| Penny Pines          | 50.82               | 0.00                 | 50.82             | Cheer for Children          | 300.00   |
| Dues                 | 670.00              | 0.00                 | 670.00            | Community's Child           | 300.00   |
| CFWC Award           | 50.00               | 0.00                 | 50.00             | Meals On Wheels             | 300.00   |
| W&M Raffle           | 81.00               | 0.00                 | 81.00             | Woman to Woman              | 300.00   |
| W&M Game Day         | 397.00              | (215.90)             | 181.10            | U.S. Forest Service         | 612.00   |
| W&M Pound Auction    | 72.00               | 0.00                 | 72.00             | Breast Cancer Research      | 300.00   |
| CFWC Convention      | 0.00                | (841.89)             | (841.89)          | Nat'l Search Dog Foundation | 300.00   |
| Presidents Gift      | 0.00                | (67.41)              | (67.41)           | Torrance High School        | 100.00   |
| Presidents Allowance | 0.00                | (50.00)              | (50.00)           | USO at LAX                  | 2,600.00 |
| Office Expense       | 0.00                | (13.60)              | (13.60)           | Edison Elementary           | 300.00   |
| GFWC Dues            | 0.00                | (240.00)             | (240.00)          | Anza Elementary             | 300.00   |
| CFWC Dues            | 0.00                | (64.00)              | (64.00)           | Torrance Civic Chorale      | 300.00   |
| District Dues        | 0.00                | (48.00)              | (48.00)           | Friends of Madrona Marsh    | 300.00   |
| Newsletter           | 0.00                | (85.70)              | (85.70)           | Beacon House                | 400.00   |
| Scholarships         | 0.00                | (3,900.00)           | (3,900.00)        | City of Hope                | 300.00   |
| Donations            | 185.00              | (3,719.00)           | (3,534.00)        | Enrichment Thru Employment  | 300.00   |
|                      | <u>2,335.82</u>     | <u>(9,690.50)</u>    | <u>(7,354.68)</u> | Braille Institute           | 200.00   |
|                      |                     |                      |                   | MD/St. Joseph Home          | 870.00   |
|                      |                     |                      |                   | MD/Music & Art              | 500.00   |
|                      |                     |                      |                   | Beat the Odds/C of T        | 400.00   |
|                      |                     |                      |                   | The Attic                   | 300.00   |
|                      |                     |                      |                   | Marina District             | 61.00    |
| Luncheon             | 8,260.00            | (4,580.32)           | 3,679.68          | Painted Turtle Camp         | 300.00   |
| Dues                 | 5,980.50            | (46.00)              | 5,934.50          | Torrance Rose Float Assn    | 300.00   |
| Penny Pines          | 536.13              | 0.00                 | 536.13            | Pediatric Therapy Network   | 300.00   |
| Name Badges          | 26.20               | 0.00                 | 26.20             | Happy Hats for Kids         | 300.00   |
| Donation             | 911.15              | (17,308.00)          | (16,396.85)       | Alzheimer's/Greater L.A.    | 300.00   |
| District Picnic      | 180.00              | (180.00)             | 0.00              | Cancer Support Community    | 300.00   |
| Helping Hands        | 1,264.05            | (305.15)             | 958.90            | Friends of Torrance Theatre | 300.00   |
| TWC T-Shirts         | 951.00              | (719.23)             | 231.77            | Torrance Historical Society | 300.00   |
| Area C Conference    | 150.00              | (150.00)             | 0.00              | Guide Dogs of America       | 300.00   |
| Yearbooks            | 10.00               | (629.75)             | (619.75)          |                             |          |

|                         |                  |                    |                   |                             |                  |
|-------------------------|------------------|--------------------|-------------------|-----------------------------|------------------|
| St. Joseph Home         | 570.00           | 0.00               | 570.00            | Get on the Bus              | 300.00           |
| Newsletter              | 10.00            | (687.77)           | (677.77)          | Torrance South Bay YMCA     | 300.00           |
| District Convention     | 960.00           | (1,320.00)         | (360.00)          | Snowball Express            | 300.00           |
| CFWC Award              | 50.00            | 0.00               | 50.00             | 2017 Armed Forces Day       | 250.00           |
| W&M Book Sales          | 100.60           | 0.00               | 100.60            | Fisher House                | 300.00           |
| W&M Raffle              | 444.80           | 0.00               | 444.80            | City of Torrance Library    | 300.00           |
| W&M Game Day            | 1,053.00         | (215.90)           | 837.10            | The Volunteer Center/Kids   | 515.00           |
| W&M Lazy Dog Restaurant | 130.87           | 0.00               | 130.87            | Ronald McDonald House       | 300.00           |
| W&M Ralphs              | 338.97           | 0.00               | 338.97            | South Bay Ballet            | 300.00           |
| W&M 50's Diner          | 2,750.00         | (210.00)           | 2,540.00          | Torrance K-9 Unit           | 300.00           |
| W&M Las Vegas           | 300.00           | (300.00)           | 0.00              | Torrance Cultural Arts      | 300.00           |
| W&M Fashion Show        | 14,265.00        | (3,580.00)         | 10,685.00         | Pregnancy Help Center       | 300.00           |
| W&M Barnes & Noble      | 737.00           | 0.00               | 737.00            | Sole Hope                   | 300.00           |
| W&M Hof's Hut           | 24.93            | 0.00               | 24.93             | Leukemia/Lymphoma Society   | 300.00           |
| W&M Paper Bag Auction   | 276.00           | 0.00               | 276.00            | Vasculities Foundation      | 300.00           |
| W&M Laughlin            | 6,546.00         | (6,235.00)         | 311.00            |                             |                  |
| W&M Rummage Sale        | 2,860.66         | (262.63)           | 2,598.03          |                             |                  |
| W&M Country Store       | 321.10           | 0.00               | 321.10            | Scholarships                | 17,308.00        |
| W&M Pound Auction       | 133.00           | 0.00               | 133.00            | West High School            | 1,000.00         |
| W&M Plant Sale          | 292.25           | 0.00               | 292.25            | South High School           | 1,000.00         |
| Presidents Allowance    | 0.00             | (600.00)           | (600.00)          | North High School           | 1,000.00         |
| Office Expense          | 0.00             | (228.15)           | (228.15)          | Torrance High School        | 1,000.00         |
| Presidents Gift/Pin     | 0.00             | (147.40)           | (147.40)          | Shery High School           | 1,000.00         |
| GFWC Dues               | 0.00             | (2,190.00)         | (2,190.00)        | DCFS Celebration            | 900.00           |
| CFWC Dues               | 0.00             | (584.00)           | (584.00)          | Brunnymarie Smith-Prado ECN | 1,000.00         |
| District Dues           | 0.00             | (438.00)           | (438.00)          | Marie Ann Rodriguez ECN     | 1,000.00         |
| Installation            | 0.00             | (47.95)            | (47.95)           | Lucia G. Herabu ECN         | 1,000.00         |
| Fees                    | 0.00             | (20.00)            | (20.00)           |                             |                  |
| Chamber of Commerce     | 0.00             | (295.00)           | (295.00)          |                             |                  |
| Web Site                | 0.00             | (234.75)           | (234.75)          |                             | 8,900.00         |
| Programs                | 0.00             | (275.00)           | (275.00)          | <b>Total Philathropy</b>    | <b>26,208.00</b> |
| Decorations             | 0.00             | (25.87)            | (25.87)           |                             |                  |
| Kitchen Items           | 0.00             | (45.00)            | (45.00)           |                             |                  |
| Sales Tax               | 0.00             | (152.00)           | (152.00)          |                             |                  |
| Past Presidents         | 0.00             | (42.39)            | (42.39)           |                             |                  |
| CFWC Convention         | 0.00             | (841.89)           | (841.89)          |                             |                  |
| Scholarships            | 0.00             | (8,900.00)         | (8,900.00)        |                             |                  |
|                         | <b>50,433.21</b> | <b>(51,797.15)</b> | <b>(1,363.94)</b> |                             |                  |

| Torrance Woman's Club<br>Clubhouse Financial Statement<br>For the Month of May 2017 |  |                   |                    |
|---|--|-------------------|--------------------|
| Cash on Hand - April 20, 2017   |  |                   | 24,182.89          |
| Total Receipts - May 31, 2017   |  |                   | 2,690.00           |
| Total Disbursements - May 31, 2017  |  |                   | (2,575.97)         |
| Cash on Hand - April 20, 2017   |  |                   | 24,296.92          |
|   |  | <b>Income</b>     | <b>Income</b>      |
|   |  | <b>5/31/2017</b>  | <b>YTD</b>         |
| Hall Rental   |  | 2,690.00          | 31,585.00          |
|   |  | <u>2,690.00</u>   | <u>31,585.00</u>   |
|   |  | <b>Expenses</b>   | <b>Expenses</b>    |
|   |  | <b>5/31/2017</b>  | <b>YTD</b>         |
| Chairman Allowance  |  | (50.00)           | (600.00)           |
| Utilities   |  | (376.08)          | (5,579.07)         |
| Maintenance   |  | (1,709.02)        | (9,617.88)         |
| Insurance   |  | (429.65)          | (5,122.80)         |
| Fees  |  | 0.00              | (393.00)           |
| Replace Bar   |  | 0.00              | (2,000.00)         |
| Equipment   |  | 0.00              | (304.49)           |
| CPA Fees  |  | 0.00              | (4,055.00)         |
| Employment Tax  |  | (11.22)           | (44.97)            |
| Manager Expense   |  | 0.00              | (1,200.00)         |
| Property Tax  |  | 0.00              | (1,833.74)         |
| Office Expense  |  | 0.00              | (58.00)            |
|   |  | <u>(2,575.97)</u> | <u>(30,808.95)</u> |