

TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES

August 30, 2017

President, Anita Dinicola called the August Executive Board Meeting of the Torrance Woman's Club to order at 10:00 a.m. on Wednesday, August 30, 2017 followed by a special welcome to **Lee Large** who has recovered and is now back in the activities of the Club.

Recording Secretary, Deanna Hanson reported there were four recommendations made at the July Executive Board Meeting which will be presented to the membership for their vote at the September General Business Meeting. The minutes of the Executive Board Meeting of July 26, 2017 stand as posted.

The recommendations made at this meeting of August 30, 2017 are:

Jeanine Glomboske moved that we pay bills submitted by **Kathleen Davis** for renewal of our website at \$19.95 and another from **Annette Degner** for the yearbook expense of \$252.15 totaling \$272.10. M/C.

Mary Linn Coleman moved that the budget for 2017/2018 be approved as presented. M/C.

Jeanine Glomboske moved that the Audit Report for the TWC General Account and the Clubhouse Account for the time period of May 31, 2016 through May 31, 2017 be accepted as presented. M/C.

Madonna Davenport moved that Torrance Woman's Club donate the proceeds from the September Game Day together with funds from the general fund to equal \$300.00 to Meals On Wheels. M/C.

Kathleen Davis moved that Torrance Woman's Club write a letter of endorsement for **Pam Ament** for the office of CFWC First Vice President. M/C.

Treasurer Mary Linn Coleman presented the Treasurer's Report for July, 2017. The balance in the Club Account less reserves as of July 31, 2017 is \$1,625.29. The balance in the Clubhouse account for the same time period is \$28,380.79. Donations are \$715.00. Copies of the financial statements are attached to and made a part of these minutes. **Mary Linn** submitted the budget for 2017/2018 and moved that it be accepted.

1st Vice President, Barbara Freeman reminded us to keep track of dollars spent and hours donated as she will be gathering information for the end of year reports very

soon. She reported that TWC had several members at the District Picnic and thanked those who attended for their participation.

The September District Council Meeting will be held on Friday, September 22nd at the Redondo Beach Woman's Club.

2nd Vice President, Membership Sharon Saffer reported that she and **Claudeene** will be introducing 4 new members who joined during the summer. There was one late payer and we have 6 to 10 prospects who are thinking about attending our September meeting. There will be a meeting of prospective mentors on October 2nd at 10:30 a.m. **Claudeene and Sharon** are preparing the new gift bags which are presented to new members when they are inducted into the club.

In the absence of **3rd Vice President, House Chairman, Roberta Smith**, there was no report given.

Corresponding Secretary Susan Warner read an invitation to the Beacon House Golf Tournament in January of 2018 and a thank you note from Snowball Express acknowledging our \$300 donation.

President Anita announced that our member **Pam Ament** has requested endorsement from the Club as a candidate for the office of CFWC First Vice President. **Kathleen Davis** moved that this endorsement be granted. M/C.

Ways & Means Chairman, Jeaninne Glomboske had nothing to report on Ways & Means other than an update on the October 28th Beach Party given by **Barbara Freeman**. The proceeds from this event will be donated to the Fisher House in Long Beach.

Deanna Hanson announced that members must reenroll in the Ralph's Community Contribution Program on (or as close as possible to) September 1, 2017 and distributed forms with explicit instructions which will also be available on tables at the September General Meeting.

President Anita announced that **Irma Chiota** will act as the Club Photographer and **Annette Degner** has agreed to be the Club Historian. **Newsletter Editor Lynn Robinson** reminded us that the submissions for the October newsletter must be in her hands by Game Day (3rd Wednesday.)

Director Sharon Broadbent announced that she and **Lois Koza** are prepared for September and October meetings insofar as the Set & Serve schedules are concerned. **Lois and Sharon** will coordinate and direct this ongoing task which will include laundering of tablecloths and napkins by members.

President Anita and Committee announced that we are undergoing a change in clubhouse management which will include new contracts, new rental agreements and information, new caterers, etc. and asked for your cooperation while this transition is taking place.

The meeting was adjourned at 11:30 a.m. to Wednesday, September 27, 2017 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club					
Financial Statement					
For the Month of July 2017					
Cash on Hand - June 30,, 2017			5,116.92		
Total Receipts - July 31, 2017			325.36		
Total Disbursements - July 31, 2017			(711.16)		
Cash on Hand - July 31, 2017			4,731.12		
Less Reserves:	Penny Pines		(105.83)		
	Scholarships		(3,000.00)		
Working Balance on Hand - July 30, 2017			1,625.29		
		Income	Expense		Donations
		7/31/2017	7/31/2017		Blue Star Mothers
Dues		65.00	0.00	65.00	USO at LAX
Donations		40.00	(300.00)	(260.00)	Cheer For Children
District Picnic		50.00	(170.00)	(120.00)	
W&M Beach Party		60.00	0.00	60.00	
W&M Ralphs		110.36	0.00	110.36	
W&M Helping Hands		0.00	(147.16)	(147.16)	
President's Allowance		0.00	(50.00)	(50.00)	
GFWC Dues		0.00	(30.00)	(30.00)	
CFWC Dues		0.00	(8.00)	(8.00)	
District Dues		0.00	(6.00)	(6.00)	
		325.36	(711.16)	(385.80)	
		YTD	YTD		
		7/31/2017	7/31/2017		
Luncheon		722.00	(416.78)	305.22	
Dues		195.00	0.00	195.00	
Penny Pines		58.35	0.00	58.35	
Donations		155.00	(715.00)	(560.00)	
District Picnic		170.00	(170.00)	0.00	
W&M Book Sales		14.00	0.00	14.00	
W&M Chipolte Mexican Grill		65.85	0.00	65.85	
W&M California Pizza Kitchen		146.44	0.00	146.44	
W&M Beach Party		60.00	0.00	60.00	
W&M Ralphs		110.36	0.00	110.36	
President's Allowance		0.00	(100.00)	(100.00)	
District Meeting		0.00	(75.96)	(75.96)	
Public Relations		0.00	(90.00)	(90.00)	
President's Bool		0.00	(164.88)	(164.88)	
Office Expense		0.00	(15.81)	(15.81)	
GFWC Dues		0.00	(30.00)	(30.00)	
CFWC Dues		0.00	(8.00)	(8.00)	

Disrict Dues	0.00	(6.00)	(6.00)
W&M Las Vegas	0.00	(300.00)	(300.00)
W&M Helping Hands	0.00	(288.09)	(288.09)
	1,697.00	(2,380.52)	(683.52)

Torrance Woman's Club Clubhouse Financial Statement For the Month of July 2017			
Cash on Hand - June 30, 2017			25,686.56
Total Receipts - July 31, 2017			4,440.00
Total Disbursements - July 31, 2017			(1,745.77)
Cash on Hand - July 31, 2017			28,380.79
		Income	Income
		7/31/2017	YTD
Hall Rental	4,240.00		6,940.00
Damage Deposit	200.00		200.00
	4,440.00		7,140.00
		Expenses	Expenses
		7/31/2017	YTD
Chairman Allowance	(50.00)		(100.00)
Utilities	(502.93)		(886.85)
Maintenance	(616.17)		(1,062.96)
Insurance	(429.65)		(859.30)
Employment Tax	(11.25)		(11.25)
Kitchen Items	(135.77)		(135.77)
	(1,598.75)		(3,056.13)

TORRANCE WOMAN'S CLUB BUDGET - JUNE 1, 2017 TO MAY 31, 2018				
Balance on Hand		6/1/2017		
		5,415.00		
Income less Direct Expense:			Disbursements - Philanthropy:	
Dues	6,000.00		Scholarships	10,000.00
Luncheons	4,000.00		Misc Philanthropy	2,638.00
W&M Game Day	900.00		Meals-On-Wheels/GAME DAY	300.00
W&M Book Library	100.00		Bob Hope USO at LAX	1,000.00
W&M Pennies for Pines	500.00		Pediatric Theraphy Network/GAME DAY	300.00
W&M Fall Fundraiser	2,500.00		Friends of Madrona Marsh/GAME DAY	300.00
W&M Restaurants	200.00		Woman to Woman/GAME DAY	300.00
W&M Fashion Show	9,000.00		Blue Star Mothers/GAME DAY	300.00
W&M Rummage Sale	2,000.00		Cheer for Children/GAME DAY	300.00
W&M Auction	300.00		Cancer Support Community	300.00
W&M Luncheon Raffle	300.00		Beacon House	300.00
W&M Borders Wrap	700.00		Painted Turtle Camp/GAME DAY	300.00
W&M Ralphs	300.00		The Attic/GAME DAY	300.00
W&M Country Store	300.00		City of Hope	300.00
W&M Plant Sale	300.00		Snowball Express	300.00
W&M Accessory Sale	300.00		Education/Local Schools	800.00
W&M Holiday Faire	1,000.00		City of Torrance Library	500.00
Total Income:	28,700.00		Community's Child/GAME DAY	300.00
			Enrichment Through Emploment/GAME Day	300.00
Total Budget Income	34,115.00		Search Dog Foundation/GAME DAY	300.00
			Armed Forces Day	250.00
Disbursements - Administration			Torrance Historical Society	300.00
Presidents Allowance	600.00		Torrance Rose Float Assoc.	300.00
Presidents Gift	150.00		Volunteer Center/Food For Kids	500.00
Past Presidents	100.00		Torrance K-9 Unit	300.00
Membership	200.00		Torrance So. Bay YMCA	300.00
Installation	70.00		Get on The Bus	300.00
Programs	500.00		Guide Dogs of America	300.00
Year Books	600.00		Torrance Civic Chorale	300.00
Newsletter	700.00		Ronald McDonald House	300.00
Torrance Chamber of Commerce	295.00		Leukemia/Lymphoma Society	300.00
Decorations	100.00		Vasculities Foundation	300.00
Filing Fees/Sales Tax	200.00		Total Philanthropy:	23,188.00
Office Supplies	300.00			
Historian	250.00		Disbursements - Dist. Philanthropy	
Public Relations	100.00		Marina District Art Fund	250.00
Total Administration	4,165.00		Marina District Music Fund	250.00
			Total District Philanthropy:	500.00
Disbursements - Federation				
Dues	3,200.00		Total Philanthropy:	23,688.00
CFWC Convention/May	1,000.00			
Pres BD March	62.00		Total Disbursements:	32,115.00
Total Federation	4,262.00			
			Reserve:	2,000.00
			Total Expense Budget	34,115.00