TORRANCE WOMAN'S CLUB

EXECUTIVE BOARD MEETING MINUTES

September 27, 2017

1st Vice President, Barbara Freeman, in the absence of **Anita Dinicola** called the September Executive Board Meeting to order at 10:00 a.m. on Wednesday, September 27, 2017.

Members Health, Char Kyes, announced that **Ericka Chapman** and **Barbara Bounds** are dealing with health challenges and cards are always nice to receive.

Recording Secretary, Deanna Hanson reported there were five recommendations made at the August Executive Board Meeting which were voted on and passed by the membership at the September General Business Meeting. The minutes of the Executive Board Meeting of August 30, 2017 stand as posted.

The recommendations made at this meeting of September 27, 2017 are:

Madonna Davenport moved that Torrance Woman's Club donate the proceeds from the October Game Day together with funds from the general fund to equal $300.00 to TMMC Woman to Woman program. M/C.

Lee Large moved that TWC donate $300 to The Breast Cancer Research Foundation. M/C.

Treasurer Mary Linn Coleman presented the Treasurer's Report for August, 2017. The balance in the Club Account less reserves as of August 31, 2017 is $1,791.69. The balance in the Clubhouse account for the same time period is $28,602.48. Donations are $1,015.00. Copies of the financial statements are attached to and made a part of these minutes.

1st Vice President, Barbara Freeman announced that the Area C meeting is scheduled for October 14, 2017 and will be held at the Santa Monica Woman's Club. The cost is $30.00 which covers breakfast and lunch. If you plan to attend, please mail your check made payable to TWC and send it to **Mary Linn** who will send one check to cover attendees from the Torrance Woman's Club. The District Council Meeting for October will be held at the Playa del Rey Woman's Club on October 20th. They will have a Halloween theme so you are welcome to attend in costume if you wish. The District Contests are scheduled - Writing contest on January 19, 2018; Crafts contest on February 23, 2018 and Art/Photography on March 16th. **Barbara** reminded us to

keep track of the hours and dollars donated for your various projects – if you are not sure whether or not they are reportable hours, she will sort that out when your reports are turned in.

2nd Vice President, Membership Sharon Saffer reported there are three potential new members who will be introduced in October. **Sharon and Claudeene** are promoting and encouraging your participation in the Mentor Program. The training meeting has been changed to October 23rd.

3rd Vice President, Roberta Smith had nothing to report**, Pam Sheerin** reported that the locks have been changed.

Corresponding Secretary Susan Warner had nothing to report.

Ways & Means Chairman, Jeaninne Glomboske had nothing to report on Ways & Means. **Barbara Freeman** reported that where are approximately 50 people signed up to attend the October 28th Beach Party.

For Community projects, **Beth O'Gorman** announced that she**, Fran Day and Deanna Hanson** will be assisting at the PTN annual Halloween Ball on October 15th .

Reports – Helping Hands – Hildegard Graeber reported there were 18 people at the September Helping Hands meeting. The group under the direction of **Bette Herbst** will be "cutting geans**.** " in October.

Mary Linn Coleman gave an update on the status of the 'change in management' of our clubhouse. The Committee is putting together a Management Committee book that will have copies of rental contracts; job descriptions; inventory lists; dispositions of keys plus any other information pertinent to the operation of the clubhouse. The phone system has been updated so messages can be left at any time.

Yearbook/Historian – Annette Degner. At the October meeting **Annette** will continue to distribute yearbooks with plans to mail any that are not picked up.

Newsletter – Lynn Robinson sent the October Newsletter for distribution.

Philanthropy – Madonna Davenport moved that TWC will donate Game Day proceeds from October to Torrance MMMC Woman to Woman program.

Lee Large moved that TWC donate $300 to The Breast Cancer Research Foundation (something we do every October). M/C.

On behalf of **President Anita, Barbara** announced that we have been invited to attend the taping of America's Funniest Videos on October 13th either from 2 p.m. to 6 p.m. or from 6 p.m. to 10 p.m. but there did not appear to be any interest.

New Business: Kathleen Davis announced that a vocalist, Liz Holmes will present the program in October.

The meeting was adjourned at 11:15 a.m. to Wednesday, October 31, 2017 at 10:00 a.m.

Deanna Hanson, Recording Secretary

Torrance Woman's Club
Financial Statement
For the Month of August 2017

Cash on Hand - July 31, 2017		4,731.12
Total Receipts - August 31, 2017		1,207.50
Total Disbursements - August 31, 2017		(1,041.10)
Cash on Hand - August 31, 2017		4,897.52
Less Reserves:	Penny Pines	(105.83)
	Scholarships	(3,000.00)
Working Balance on Hand - August 31, 2017		1,791.69

	Income 8/31/2017	Expense 8/31/2017	
Dues	101.50	0.00	101.50
Donations	0.00	(300.00)	(300.00)
District Picnic	50.00	(50.00)	0.00
W&M Game Day	236.00	0.00	236.00
W&M Beach Party	520.00	0.00	520.00
W&M Las Vegas	300.00	0.00	300.00
President's Allowance	0.00	(50.00)	(50.00)
GFWC Dues	0.00	(30.00)	(30.00)
CFWC Dues	0.00	(8.00)	(8.00)
District Dues	0.00	(6.00)	(6.00)
Fees	0.00	(20.00)	(20.00)
Chamber of Commerce	0.00	(295.00)	(295.00)
CFWC Update	0.00	(10.00)	(10.00)
Web Site	0.00	(19.95)	(19.95)
Yearbooks	0.00	(252.15)	(252.15)
	1,207.50	(1,041.10)	166.40

	YTD 8/31/2017	YTD 8/31/2017	
Luncheon	722.00	(416.78)	305.22
Dues	296.50	0.00	296.50
Penny Pines	58.35	0.00	58.35
Donations	155.00	(1,015.00)	(860.00)
District Picnic	220.00	(220.00)	0.00
W&M Book Sales	14.00	0.00	14.00
W&M Game Day	236.00	0.00	236.00
W&M Chipolte Mexican Grill	65.85	0.00	65.85
W&M California Pizza Kitchen	146.44	0.00	146.44
W&M Beach Party	580.00	0.00	580.00
W&M Ralphs	110.36	0.00	110.36
W&M Las Vegas	300.00	(300.00)	0.00

Donations	
Blue Star Mothers	300.00
USO at LAX	115.00
Cheer For Children	300.00
Community's Child	300.00
	1,015.00

President's Allowance	0.00	(150.00)	(150.00)	
District Meeting	0.00	(75.96)	(75.96)	
Public Relations	0.00	(90.00)	(90.00)	
President's Bool	0.00	(164.88)	(164.88)	
Office Expense	0.00	(15.81)	(15.81)	
GFWC Dues	0.00	(60.00)	(60.00)	
CFWC Dues	0.00	(16.00)	(16.00)	
Disrict Dues	0.00	(12.00)	(12.00)	
Fees	0.00	(20.00)	(20.00)	
Chamber of Commerce	0.00	(295.00)	(295.00)	
CFWC Update	0.00	(10.00)	(10.00)	
Web Site	0.00	(19.95)	(19.95)	
Yearbooks	0.00	(252.15)	(252.15)	
W&M Helping Hands	0.00	(288.09)	(288.09)	
	2,904.50	(3,421.62)	(517.12)	

		Torrance Woman's Club		
		Clubhouse Financial Statement		
		For the Month of August 2017		
Cash on Hand - July 31, 2017			28,380.79	
Total Receipts - August 31, 2017			1,765.00	
Total Disbursements - August 31, 2017			(1,543.31)	
Cash on Hand - August 31, 2017			28,602.48	
		Income		**Income**
		8/21/2017		**YTD**
	Hall Rental	1,365.00		8,305.00
	Damage Deposit	400.00		600.00
		1,765.00		8,905.00
		Expenses		**Expenses**
		8/31/2017		**YTD**
	Chairman Allowance	(50.00)		(150.00)
	Utilities	(501.27)		(1,388.12)
	Maintenance	(518.89)		(1,581.85)
	Insurance	(429.65)		(1,288.95)
	Employment Tax	0.00		(11.25)
	Kitchen Items	0.00		(135.77)
	Advertising	(43.50)		(43.50)
		(1,543.31)		(4,599.44)