

TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES

November 29, 2017

President Anita Dinicola called the November Executive Board Meeting of the Torrance Woman's Club to order at 10:05 a.m. on Wednesday, November 29, 2017.

Members Health, Char Kyes - We have two members facing health challenges – **Lisa Marie Silver and Marilyn James**. Cards are appreciated. We are also saddened by the announcements that two of our members (**Barbara Freeman and Pam Sheerin**) have lost family members. Our thoughts and prayers are with all of you.

Recording Secretary, Deanna Hanson reported there were six recommendations made at the October Executive Board Meeting that were voted on and passed by the membership at the November General Business Meeting.

The recommendations made at this meeting of November 29, 2017 are:

Madonna Davenport moved that TWC support the Torrance Transit Stuff A Bus program by assisting with volunteer hours and donations of toys and/or supplies. M/C.

Madonna Davenport moved that TWC donate \$300 to the Torrance Civic Chorale who will provide the entertainment for our December meeting. M/C.

Jeanine Glomboske moved that our bills be paid - \$84.27 to Anita Dinicola for coffee cups and salt and pepper shakers; \$48.07 to Roberta Smith for incidentals including door knobs and to Lou Schumacher \$94.88 for newsletter copies and mailings.

Treasurer Mary Linn Coleman presented the Treasurer's Report for October, 2017. The balance in the Club Account less reserves as of October 31, 2017 is \$2,753.51. The balance in the Clubhouse Account for the same time period is \$37,274.67. Donations are currently at \$2,419.00. Copies of the financial statements are attached to and made a part of these minutes.

1st Vice President, pro tem, Sharon Broadbent announced that Report Forms were available for pickup. **Barbara Freeman** has requested that you turn in your reports for the year at our December meeting which can be placed in the red bag and sent on to her. Again you are reminded to keep careful records of hours and dollars donated for your various projects and if you are uncertain about whether or not they are reportable, she will sort through your information and make a determination. There is no Marina District Council meeting in December.

2nd Vice President, Membership Sharon Saffer reported she will introduce new member **Carolyn Paley** at the December meeting. There is a New Member Tea scheduled for January 24, 2017 at noon.

3rd Vice President, Roberta Smith reported they are working on several projects/repairs to spruce up the Clubhouse and she will report on them as they are completed.

Corresponding Secretary Susan Warner read a note from Dory Kelsey thanking TWC for their support; a letter from the Adoption Information Center for our \$300 donation; correspondence from Guide Dogs of America and Penny Pines and an announcement from the International Printing Museum advising that on December 9th they are sponsoring a Charles Dickens festival.

Philanthropy Chairman, Madonna Davenport moved that TWC support the Torrance Transit “Stuff a Bus” program by assisting with volunteer hours and donation of toys and/or supplies. Two representatives from Torrance Transit spoke to us regarding this project and requests our help. They will park a bus in front of the Lazy Dog restaurant and P.F.Changs from 6 a.m. to 6 p.m. on December 21st for the collection of toys and donations for those less fortunate. Working together with Torrance P.D. and the Fire Dept. they hope to literally “Stuff a Bus” which they hope will turn into an annual event. **Fran Day** has agreed to chair this project so more information should be forthcoming at the December meeting and you can discuss this directly with her.

Torrance Transit also advised us they are running a special bus every day from the Del Amo Fashion Center to the South Bay Galleria until December 25th. Take advantage of this offer to eliminate the stress of driving between the two centers. The pickup point will be at Carson and Hawthorne Blvds.

Reports – Roberta Smith is seeking volunteers to wrap at Barnes & Noble. We were given several more days with 12/21 being the final one. **Roberta** has the sign-up sheets.

There is no Helping Hands or Game Day in December – come back in January.

The Holiday Boutique will be up and running again at our December meeting.

Sharon Broadbent announced the set and serve is in place for the December meeting. **Lois Koza** is in charge if you need to make changes.

Richard will have his staff do the serving of lunch for our December meeting.

The meeting was adjourned at 10:55 a.m. to 11:00 a.m. on Wednesday, December 6, 2017.

Deanna Hanson, Recording Secretary

Torrance Woman's Club						
Financial Statement						
For the Month of October 2017						
Cash on Hand - September 30, 2017			5,708.24			
Total Receipts - October 31, 2017			3,611.65			
Total Disbursements - October 31, 2017			(3,217.86)			
Cash on Hand - October 31, 2017			6,102.03			
Less Reserves: Penny Pines			(21.52)			
Scholarships			(3,327.00)			
Working Balance on Hand - October 31, 2017			2,753.51			
			Income		Expense	
			10/31/2017		10/31/2017	
Luncheon		969.00	(584.84)	384.16	Blue Star Mothers	300.00
Dues		51.00	0.00	51.00	USO at LAX	115.00
Penny Pines		50.70	0.00	50.70	Cheer For Children	300.00
Area C Conference		60.00	(120.00)	(60.00)	Community's Child	300.00
W&M Book Sales		24.00	0.00	24.00	Meals On Wheels	300.00
W&M Raffle		169.00	0.00	169.00	TMMC Woman to Woman	300.00
W&M Game Day		73.00	0.00	73.00	Breast Cancer Research	300.00
W&M Beach Party		2,088.00	(723.48)	1,364.52	U.S. Forest Service	204.00
W&M Ralphs		126.95	0.00	126.95	Adoption Information Center	300.00
W&M Helping Hands		0.00	(331.68)	(331.68)		2,419.00
President's Allowance		0.00	(50.00)	(50.00)		
Donations		0.00	(1,104.00)	(1,104.00)		
Office Expense		0.00	(81.86)	(81.86)		
GFWC Dues		0.00	(15.00)	(15.00)		
CFWC Dues		0.00	(4.00)	(4.00)		
District Dues		0.00	(3.00)	(3.00)		
Programs		0.00	(200.00)	(200.00)		
		3,611.65	(3,217.86)	393.79		
			YTD			
			10/31/2017		10/31/2017	
Luncheon		2,605.00	(1,479.91)	1,125.09		
Dues		402.00	0.00	402.00		
Penny Pines		178.04	0.00	178.04		
Donations		155.00	(2,419.00)	(2,264.00)		
District Picnic		220.00	(220.00)	0.00		
Area C Conference		120.00	(120.00)	0.00		
W&M Book Sales		43.75	0.00	43.75		
W&M Raffle/Scholarships		327.00	0.00	327.00		
W&M Game Day		357.00	0.00	357.00		
W&M Chipolte Mexican Grill		65.85	0.00	65.85		

W&M California Pizza Kitchen	146.44	0.00	146.44
W&M Beach Party	3,598.00	(754.75)	2,843.25
W&M Ralphs	237.31	0.00	237.31
W&M Las Vegas	300.00	(300.00)	0.00
W&M Helping Hands	0.00	(755.39)	(755.39)
President's Allowance	0.00	(250.00)	(250.00)
District Meeting	0.00	(75.96)	(75.96)
Public Relations	0.00	(90.00)	(90.00)
President's Bool	0.00	(164.88)	(164.88)
Office Expense	0.00	(130.47)	(130.47)
GFWC Dues	0.00	(105.00)	(105.00)
CFWC Dues	0.00	(28.00)	(28.00)
Disrict Dues	0.00	(21.00)	(21.00)
Fees	0.00	(20.00)	(20.00)
Chamber of Commerce	0.00	(295.00)	(295.00)
CFWC Update	0.00	(10.00)	(10.00)
Web Site	0.00	(19.95)	(19.95)
Yearbooks	0.00	(252.15)	(252.15)
Newsletter	0.00	(65.85)	(65.85)
Membership	0.00	(290.69)	(290.69)
Programs	0.00	(200.00)	(200.00)
	8,755.39	(8,068.00)	687.39

Torrance Woman's Club Clubhouse Financial Statement For the Month of October 2017			
Cash on Hand - September 30, 2017		31,141.18	
Total Receipts - October 31, 2017		7,990.00	
Total Disbursements - October 31, 2017		(1,856.51)	
Cash on Hand - October 31, 2017		37,274.67	
		Income	Income
		10/31/2017	YTD
Hall Rental		6,790.00	20,150.00
Damage Deposit		1,200.00	1,800.00
		<u>7,990.00</u>	<u>21,950.00</u>
		Expenses	Expenses
		10/31/2017	YTD
Chairman Allowance		(50.00)	(250.00)
Utilities		(423.02)	(2,428.58)
Maintenance		(880.27)	(3,826.73)
Insurance		(462.49)	(2,181.09)
Employment Tax		(7.50)	(18.75)
Filing Fees		0.00	(35.00)
Office Expense		0.00	(19.80)
Kitchen Items		0.00	(135.77)
Advertising		0.00	(43.50)
Square Charge Fees		(33.23)	(33.23)
		<u>(1,856.51)</u>	<u>(8,972.45)</u>