

TORRANCE WOMAN'S CLUB
EXECUTIVE BOARD MEETING MINUTES

February 28, 2018

President Anita Dinicola called the February Executive Board Meeting of the Torrance Woman's Club to order at 10:05 a.m. on Wednesday, February 28, 2018.

Members Health, Char Kyes - Marilyn Barker, Jeaninne Glomboske, Lee Large and Jerri Plum are facing health challenges or loss of family members. Cards or words of condolence are always welcome.

Recording Secretary, Deanna Hanson reported the four recommendations made at the January Executive Board Meeting were all voted on and passed by the general membership at the February 7th General Business Meeting. The minutes of their meeting of January 31, 2018 stand as posted.

The recommendations made at this meeting of February 28, 2018 are:

Jeaninne moved that a bill from Bette Herbst in the amount of \$57.87 for sewing machine repairs be paid.

Sharon Broadbent recommended that TWC agree to the donation of two sewing machines from the club as part of the International Outreach Program at no additional cost to the club.

Kathleen Davis recommended that TWC donate \$200 to the Arts Council of Torrance in support of the arts.

Deanna Hanson recommended that TWC sponsor a food drive at our May 2nd meeting for the Volunteer Center's Food For Kids Program.

Treasurer Mary Linn Coleman presented the Treasurer's Report for January 2018. The balance in the Club Account less reserves as of January 31, 2018 is \$3,029.91. The balance in the Clubhouse Account for the same time period is \$33,799.84. Donations are \$8,119.00. Copies of the financial statements are attached to and made a part of these minutes.

Mary Linn announced that the Management Committee is going to begin the improvements to the Clubhouse starting with the exterior painting of the front ; the lobby, new front doors and the bathrooms all of which have to be closely monitored and coordinated with Richard to work around or between events scheduled in the clubhouse.

Auditor Jeaninne Glomboske presented the Audit Report for the period from May 31, 2017 to December 31, 2017 for both the Club and the House Accounts and found them to be in good order.

1st Vice President, Barbara Freeman announced the District Council Meeting for March will be held at the Santa Monica Woman's Club on March 16, 2018. The District Art and Photography Contest will be held at this meeting. It is important to note that the items need to be in Santa Monica before the meeting so if any TWC members are entering the contest, please bring your items to our March meeting (March 7th) and give them to **Mary Linn Coleman**. **Barbara** announced the District Convention will be held on Saturday, April 21st at the DoubleTree Hotel in Torrance. On March 10th, Redondo Beach is hosting a Baby Shower and you are encouraged to bring unwrapped gifts for newborns which will be taken to DCFS for their distribution to new mothers who are in need of assistance.

2nd Vice President, Membership Sharon Saffer announced they will be starting collecting dues (\$40) at the March meeting and you are encouraged to bring payment starting on that date.

3rd Vice President, Roberta Smith assured everyone that their committee is moving forward with plans for the renovations of the clubhouse.

Corresponding Secretary Susan Warner read a thank you note from the Madrona March. We have received the notice of the Torrance Fire Department's 47th Annual Spaghetti Dinner which will be at the Ken Miller Recreation Center on March 10th. Support of this fundraising effort is encouraged.

Mark your calendars for the Armed Forces Day Parade on Saturday, May 19th.

Parliamentarian - Lee Large in the absence of **Madonna Davenport** announced that the Election Committee is looking for a Yearbook Chairman.

Programs – Kathleen Davis announced that the program for March includes a speaker from the Torrance Arts Council who will speak on 'Accomplished Women Scientists' and recommended that Torrance Woman's Club donate \$200 to the Arts Council of Torrance.

Annette Degner reminded us that the Country Store Fundraiser will be held on March 7th and requested that members bring in their donations of baked goods, preserves, soups, etc. on March 6th if possible.

Deanna Hanson recommended that TWC sponsor a food drive at our May 2nd meeting for the Volunteer Center's "Food For Kids" Program.

Sharon Broadbent announced that 142 tickets have been sold for the Fashion Show which means there are only a very few left. Baskets will be put together for this show at the Helping Hands meeting of March 21, 2018.

Set & Serve Groups are doing an excellent job each month. Our thanks should also be extended to Anthony who has been doing the cooking.

Yearbook & Historian – Annette Degner requests that you send any changes or information for the President's book to her.

The meeting was adjourned at 11:25 to March 28, 2018 at 10:00 in our TWC Clubhouse.

Deanna Hanson, Recording Secretary

**Torrance Woman's Club
Financial Statement
For the Month of January
2018**

Cash on Hand - December 31, 2017		4,658.05
Total Receipts - January 31, 2018		3,830.07
Total Disbursements - January 31, 2018		<u>(1,942.71)</u>
Cash on Hand - January 31, 2018		6,545.41
Less Reserves:		
Penny Pines		(188.50)
Scholarships		<u>(3,327.00)</u>
Working Balance on Hand - January 31, 2018		<u><u>3,029.91</u></u>

	Income	Expense		Donations	
	1/31/2018	1/31/2018			
Luncheon	717.00	(404.64)	312.36	Blue Star Mothers	300.00
Dues	121.50	0.00	121.50	USO at LAX	115.00
Penny Pines	42.57	0.00	42.57	Cheer For Children	300.00
Federation Dues Refund	44.00	0.00	44.00	Community's Child	300.00
Helping Hands	25.00	0.00	25.00	Meals On Wheels	300.00
W&M Book Sales	7.50	0.00	7.50	TMMC Woman to Woman	300.00
W&M Game Day	68.00	0.00	68.00	Breast Cancer Research	300.00
				U.S. Forest Service	204.00
W&M Paper Bag Auction	214.00	0.00	214.00	Adoption Information	
				Center	300.00
W&M Rummage Sale	2,590.50	0.00	2,590.50	Nat'l Search Dog	
President's Allowance	0.00	(50.00)	(50.00)	Foundation	300.00
Donations	0.00	(900.00)	(900.00)	FANHS	200.00
Fees & Taxes	0.00	(20.00)	(20.00)	Marina District/USO	1,000.00
Membership	0.00	(283.09)	(283.09)	Torrance Civic Chorale	300.00
				Fisher House Long Beach	3,000.00

Gifts/Speaker	0.00	(20.98)	(20.98)	Friends of Madrona Marsh	300.00
Sales Tax	0.00	(264.00)	(264.00)	Beacon House	100.00
				Marina District/Art/Music	500.00
	<u>3,830.07</u>	<u>(1,942.71)</u>	<u>1,887.36</u>		<u>8,119.00</u>

	YTD	YTD	
	1/31/2018	1/31/2018	
Luncheon	5,067.00	(2,850.48)	2,216.52
Dues	618.50	0.00	618.50
Penny Pines	345.02	0.00	345.02
Donations	155.00	(8,119.00)	(7,964.00)
District Picnic	220.00	(220.00)	0.00
Centerpieces	50.00	0.00	50.00
Area C Conference	120.00	(120.00)	0.00
Postage	2.00	0.00	2.00
Federation Dues Refund	44.00	0.00	44.00
Helping Hands	25.00	0.00	25.00
W&M Book Sales	97.30	0.00	97.30
W&M Raffle/Scholarships	327.00	0.00	327.00
W&M Game Day	503.00	0.00	503.00
W&M Chipolte Mexican Grill	65.85	0.00	65.85
W&M California Pizza Kitchen	146.44	0.00	146.44
W&M Beach Party	3,748.00	(754.75)	2,993.25
W&M Ralphs	279.16	0.00	279.16
W&M Las Vegas	300.00	(300.00)	0.00
W&M Helping Hands/H.F.	1,819.25	(755.39)	1,063.86
W&M B&N Gift			
Wrap	1,001.50	0.00	1,001.50
W&M Paper Bag Auction	214.00	0.00	214.00
W&M Rummage Sale	2,590.50	0.00	2,590.50
President's Allowance	0.00	(400.00)	(400.00)

District Meeting	0.00	(75.96)	(75.96)
Public Relations	0.00	(90.00)	(90.00)
President's Book	0.00	(164.88)	(164.88)
Office Expense	0.00	(516.90)	(516.90)
GFWC Dues	0.00	(165.00)	(165.00)
CFWC Dues	0.00	(44.00)	(44.00)
Disrict Dues	0.00	(33.00)	(33.00)
Fees	0.00	(40.00)	(40.00)
Chamber of Commerce	0.00	(295.00)	(295.00)
CFWC Update	0.00	(10.00)	(10.00)
Web Site	0.00	(19.95)	(19.95)
Yearbooks	0.00	(252.15)	(252.15)
Newsletter	0.00	(160.73)	(160.73)
Membership	0.00	(618.83)	(618.83)
Programs	0.00	(232.48)	(232.48)
Kitchen Supplies	0.00	(84.27)	(84.27)
Gifts/Speaker	0.00	(20.98)	(20.98)
Sales Tax	0.00	(264.00)	(264.00)
	<u>17,738.52</u>	<u>(16,607.75)</u>	<u>1,130.77</u>

**Torrance Woman's Club
Clubhouse Financial
Statement
For the Month of January
2018**

Cash on Hand - December 31, 2017	32,000.11
Total Receipts - January 31, 2018	3,450.00
Total Disbursements - January 31, 2018	<u>(1,650.27)</u>
Cash on Hand - January 31, 2018	33,799.84

	Income 1/31/2018	Income YTD
Hall Rental	2,550.00	24,857.50
Damage Deposit	<u>900.00</u>	<u>4,500.00</u>
	<u>3,450.00</u>	<u>29,357.50</u>

	Expenses 1/21/2018	Expenses YTD
Chairman Allowance	(50.00)	(400.00)
Utilities	(313.08)	(3,282.65)
Maintenance	(345.55)	(5,921.88)
Insurance	(464.03)	(3,567.18)
Employment Tax	0.00	(18.75)
Filing Fees	0.00	(35.00)
Office Expense	0.00	(64.54)
Property Tax	0.00	(972.47)
Kitchen Items	(177.61)	(543.38)
Advertising	0.00	(43.50)
Square Charge Fees	0.00	(33.23)

Damage Deposit Refund	(300.00)	(2,650.00)
CPA Fees	0.00	(2,250.00)
Fire Inspection	0.00	(72.00)
	<u>(1,650.27)</u>	<u>(19,854.58)</u>